

# AGENDA FOR CABINET



*Contact:* Philippa Braithwaite  
*Direct Line:* 0161 253 5398  
*E-mail:* p.braithwaite@bury.gov.uk  
*Web Site:* www.bury.gov.uk

**To: All Members of Cabinet**

**Councillors :** E O'Brien (Leader and Cabinet Member, Strategic Growth) (Chair), C Cummins (Cabinet Member, Housing Services), R Gold (Cabinet Member, Finance and Communities), C Morris (Cabinet Member, Culture, Economy & Skills), A Quinn (Cabinet Member, Environment, Climate Change and Operations), T Rafiq (Cabinet Member, Corporate Affairs and HR), L Smith (Deputy Leader and Cabinet Member, Children and Young People) and T Tariq (Deputy Leader and Cabinet Member, Health and Wellbeing)

Dear Member/Colleague

## **Cabinet**

You are invited to attend a meeting of the Cabinet which will be held as follows:-

<b>Date:</b>	Wednesday, 7 June 2023
<b>Place:</b>	Bury Town Hall
<b>Time:</b>	6.00 pm
<b>Briefing Facilities:</b>	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
<b>Notes:</b>	

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

### **2 DECLARATIONS OF INTEREST**

Members of Cabinet are asked to consider whether they have an interest in any of the matters of the Agenda and, if so, to formally declare that interest.

### **3 PUBLIC QUESTION TIME**

Questions are invited from members of the public about the work of the Cabinet.

Notice of any question must be given to Democratic Services by midday on Monday, 5 June 2023. Approximately 30 minutes will be set aside for Public Question Time, if required.

### **4 MEMBER QUESTION TIME**

Questions are invited from Elected Members about items on the Cabinet agenda. 15 minutes will be set aside for Member Question Time, if required.

Notice of any Member question must be given to the Monitoring Officer by midday Friday, 2 June 2023.

### **5 MINUTES *(Pages 5 - 14)***

Minutes from the meeting held on 19 April 2023 are attached.

### **6 STRATEGIC HOUSING REVIEW *(Pages 15 - 26)***

Report of the Cabinet Member for Housing Services is attached.

### **7 PROPOSED NEIGHBOURHOOD AREA AND FORUM FOR PRESTWICH *(Pages 27 - 50)***

Report of the Cabinet Member for Strategic Growth is attached.

### **8 ADULT DISCHARGE SCHEMES *(Pages 51 - 58)***

Report of the Cabinet Member for Health and Wellbeing is attached.

### **9 SALE OF FORMER POLICE STATION, IRWELL STREET, BURY - PART A *(Pages 59 - 66)***

Report of the Cabinet Member for Strategic Growth is attached.

### **10 BURY CORPORATE PLAN PERFORMANCE AND DELIVERY REPORT QUARTER FOUR & END OF YEAR 2022-23 *(Pages 67 - 88)***

Report of the Cabinet Member for Corporate Affairs and HR is attached.

**11 MINUTES OF ASSOCIATION OF GREATER MANCHESTER  
AUTHORITIES / GREATER MANCHESTER COMBINED AUTHORITY**  
*(Pages 89 - 116)*

To consider the minutes of meeting of the Greater Manchester Combined Authority held on 24 March 2023.

**12 URGENT BUSINESS**

Any other business which by reason of special circumstances the Chair agrees may be considered as a matter of urgency.

**13 EXCLUSION OF PRESS AND PUBLIC**

To consider passing the appropriate resolution under Section 100 (A)(4), Schedule 12(A) of the Local Government Act 1972, that the press and public be excluded from the meeting for the reason that the following business involves the disclosure of exempt information as detailed against the item.

**14 SALE OF FORMER POLICE STATION, IRWELL STREET, BURY - PART B**  
*(Pages 117 - 126)*

Report of the Cabinet Member for Strategic Growth is attached.

This page is intentionally left blank

<b>Minutes of:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	19 April 2023
<b>Present:</b>	Councillor E O'Brien (in the Chair) Councillors C Cummins, R Gold, C Morris, A Quinn, T Rafiq, L Smith and T Tariq
<b>Also in attendance:</b>	Councillors R Bernstein, M Smith and C Birchmore
<b>Public Attendance:</b>	No members of the public were present at the meeting.

---

**CA.162 APOLOGIES FOR ABSENCE**

There were no apologies received.

**CA.163 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**CA.164 PUBLIC QUESTION TIME**

There were no public questions.

**CA.165 MEMBER QUESTION TIME**

The following question was submitted in advance of the meeting by Councillor Birchmore:

The last Radcliffe Cabinet Committee meeting was held over 2 months ago, yet information about regeneration is being presented at this Cabinet Committee meeting tonight. I wondered why there is little update for Radcliffe councillors on the progress of the regeneration plans. Also, the last regeneration newsletter that was sent out to residents was not sent out to councillors to get feedback before being sent to the printers. The contents of the newsletter caused some significant problems for one of the businesses in Radcliffe. Information about regeneration is being discussed by the Radcliffe Regeneration Board but I have been told that minutes of this meeting are not available to the public.

Why, as elected officials who are in regular contact with residents and businesses, are Radcliffe councillors not more involved in decision making about the regeneration of Radcliffe and why are we not kept better updated on issues?

Responding, Councillor Eamonn O'Brien reported that this was a procedural report; the Hub project is now at a stage where we are seeking approvals to move through the development phases and through to implementation. The paper being considered by Cabinet does not change or alter the strategic direction of the project and is in line with the overall business plans previously shared with Members.

With regards to engagement, the Leader advised that, in his experience, residents wanted the Council to move forward with building the hub, and too much engagement was overkill. Communications would continue, but in a balanced way that wouldn't slow the process. He added that some communications and interactions from residents and businesses had led regeneration officers to feel unsafe, and that the Regeneration Office has closed as a result to ensure staff were not being put at risk, abuse, or aggression. He acknowledged that not everyone would agree with every part of this project but asked for proportionate reactions, particularly using social media.

The Leader thanked regeneration officers for their work and confirmed that although the Regeneration Office had closed, engagement would continue. He added that as this project was now moving from a design to an implementation stage, some of the governance arrangements and ways of working would be reviewed. He confirmed that the particular issues Cllr Birchmore referred to would be looked into.

Councillor Birchmore had no supplementary question.

**CA.166 MINUTES**

**It was agreed:**

That the minutes of the meeting held on 15 March 2023 be approved as a correct record.

**CA.167 BURY CULTURAL STRATEGY**

Councillor Charlotte Morris, Cabinet Member for Culture and the Economy, presented the report regarding the development a borough-wide culture strategy which sustained innovation, supported economic development and contributed to a “wellness” model of community health and wellbeing. She thanked officers and Curated Place, as well as community groups and cultural partners who had co-produced the strategy. Councillor Morris confirmed the Overview and Scrutiny recommendation had been met, and confirmed that this was realistic but ambitious, and saw the borough working as a cultural ecosystem to bid for funding opportunities.

Members discussed the report, noting their approval and the importance of culture being acknowledged in the strategy as large, formal, more traditional activities as well as smaller, local events. Members also noted that the structure underpinning this would be important.

**Decision:**

Cabinet approved the Strategy and agreed implementation in accordance with the proposed action plan.

**Reasons for the decision:**

This strategy will provide a framework to maintain and enhance the profile of the borough’s culture offer and inform the wider economic development and Wellness strategies under development.

**Other options considered and rejected:**

The strategy has been subject to extensive review and development with partners over the last 12 months. Earlier work has been considered by the council’s Overview and Scrutiny Committee whose comments have informed the final proposals.

**CA.168 PROPOSALS TO ESTABLISH SPECIALIST RESOURCED PROVISION AT CHANTLERS PRIMARY SCHOOL AND WOODBANK PRIMARY SCHOOL**

Councillor Lucy Smith, Cabinet Member for Children and Young People, presented the report regarding two separate statutory proposals published by the local authority in respect of Chantlers Primary School and Woodbank Primary School regarding the establishment of specialist resourced provision units at both schools with effect from September 2023. Resourced Provision units enable children and young people with an Education Health and Care Plan to remain in a mainstream school setting, with that setting being able to offer enhanced support to meet specific additional needs.

**Decision:**

Cabinet:

1. Noted the outcomes of the consultations for Chantlers Primary School and Woodbank Primary School;
2. Approved the proposal to establish a new 12 place Specialist Resourced Provision for pupils with Social, Emotional and Mental Health (SEMH) needs at Chantlers Primary School; and
3. Approved the proposal to establish a new 12 place Specialist Resourced Provision for pupils with Autistic Spectrum Conditions and Speech, Language and Communication Needs at Woodbank Primary School.

**Reasons for the decision:**

Development of additional resourced provision in mainstream settings – as set out in the Project Safety Valve agreement between the Council and the Department for Education - is a key element of the specialist place sufficiency strategy. Taken together, the Agreement and strategy set out the business case for the development of new provision to meet increasing demand for specialist provision and reduce the reliance on placements in Independent Non-Maintained Special Schools (INMSS).

The PSV agreement between the Council and Department for Education (DfE) sets out the requirement for new specialist educational provision, including new Resourced Provision and new Free Special Schools. This includes a schedule of those mainstream schools where it is intended to establish new RP, the funding allocated to support delivery, and indicative timescales for delivery.

The agreement has been subject to consideration by Cabinet and the Children & Young People's Scrutiny Committee and is subject to governance provided by the PSV Delivery Board. The development of new specialist provision seeks to ensure access to a high quality continuum of provision, enabling the majority of children and young people with additional needs to access local provision, with appropriate capacity and resources to meet need.

Long-term value for money will be achieved by pupils having their needs met within appropriate mainstream provision with specialist support rather than in special school provision. This will free up special school places for pupils with the highest level of needs and provide the opportunity to place high need pupils within the borough, rather than in out of borough provision.

**Other options considered and rejected:**

The proposals support the Council's programme of SEND transformation, in expanding in borough specialist provision.

**CA.169 PROPOSALS TO LOWER THE AGE RANGE AT FAIRFIELD PRIMARY SCHOOL**

Councillor Lucy Smith, Cabinet Member for Children and Young People, presented the report regarding a prescribed alteration to change the age range of Fairfield Primary School. It is proposed to lower the age range of Fairfield Primary School from 3-11 year olds to 2-11 year olds, thus creating a 2 year old nursery provision with effect from September 2023. It was noted that, at the request of the Governing Body of Fairfield Primary school, the Local Authority has published the proposal and has consulted on that proposal.

**Decision:**

Cabinet:

1. Noted the outcome of the consultation; and

2. Approved the proposal to lower the age range of Fairfield Primary School from 3-11 year olds to 2-11 year olds, thus creating a 2 year old nursery provision with effect from September 2023.

**Reasons for the decision:**

Fairfield Community Primary is a good school with high standards. By extending the provision offered, the school will provide strong standards, early identification of needs of pupils and allow for strong transition into school (either at Fairfield or another school) from the youngest ages.

The Educational Endowment Foundation state that:

“Beginning early years education at a younger age appears to have a high positive impact on learning outcomes. It is estimated that children who start to attend an early years setting before turning three make approximately six additional months’ progress compared to those who start a year later. Positive effects have been detected for early reading outcomes in the first year of primary school and moderate to high effects have been detected for early language and number skills. There are some indications that the impact of high-quality early years provision is particularly positive for children from low-income families.”

**Other options considered and rejected:**

The proposal is in line with the local authority’s Early Years strategy.

**CA.170 ANNUAL REVIEW OF ADULT SOCIAL CARE FEES AND CHARGES FOR THE FINANCIAL YEAR 2023/24**

Councillor Tamoor Tariq, Cabinet Member for Adult Care, Health, and Wellbeing, presented the report regarding proposed raises in several Adult Social Care (ASC) fees and charges to take effect in April 2023. This would see adult care service setting fees (e.g. Residential Care Homes, Nursing Care Homes, Domiciliary Care Providers) uplifted to match the 2023/24 fees paid to commissioned providers which were agreed at March Cabinet, and other fees uplifted by 10.1% in line with the November 2022 Autumn Statement.

Members noted that these prices were cheaper than private care, and it was noted that any additional income generated due to these proposed increases would be immaterial because the charging of ASC fees and charges was based on a resident’s ability to pay and was therefore means tested.

**Decision:**

Cabinet approved the proposed Adult Social Care Fees & Charges for 2023/24 detailed in Appendix A.

**Reasons for the decision:**

In accordance with the Council’s Financial Regulations, there is a requirement to review fees and charges on an annual basis.

**Other options considered and rejected:**

Alternatives were not considered, uplifts to Adult Social Care fees are in line the 2023/24 Adult Social Care Provider Fee Uplifts or in line with the November 2022 Autumn Statement announcement that the state pension and a number of other benefits will increase by 10.1%.

**CA.171 FUTURE OF BURY TOWN HALL AND OTHER ADMINISTRATIVE BUILDINGS OCCUPIED BY THE COUNCIL**

Councillor Eamonn O’Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the report which presented the findings of the consultation exercise regarding the



preferred option of a phased refurbishment of the Town Hall and outlined progress on the transfer of the Council's lease obligation for 3 Knowsley Place to Pennine Care NHS Foundation Trust.

**Decision:**

Cabinet:

1. Noted the outcome of the consultation process;
2. Noted the progress on the proposals to transfer the Council's lease obligations for 3 Knowsley Place to Pennine Care NHS Foundation Trust;
3. Subject to the approval of the heads of terms for the transfer of its lease for 3 Knowsley Place to Pennine Care NHS Foundation Trust, delegated approval of the finalised terms to the S151 officer in consultation with the Executive Director (Place);
4. Agreed to commence a tender exercise for a multi-disciplined team to bid for the design of the scheme, undertake necessary structural surveys, develop a phased construction programme and prepare a detailed financial analysis and investment case; and
5. Noted the intention to submit a detailed investment case for the refurbishment of the Town Hall to Cabinet by summer 2023.

**Reasons for the decision:**

The recommendations represent the next stage in delivery of a phased refurbishment of the Town Hall and the withdrawal from leased premises at 3 and 6 Knowsley Place as approved at Cabinet in February 2023.

Negotiations with Pennine Care NHS Foundation Trust have progressed and an agreement in principle for the Trust to take over the lease of 3 Knowsley Place from the Council (but to enable the Council to retain occupancy of floors 3 and 4 until the phased refurbishment allows staff to move to the Town Hall) is expected to be in place by the end of April 2023.

**Other options considered and rejected:**

None; consultation with the public, staff and trade unions on the approved preferred option has demonstrated overall support for the proposals.

**CA.172 RADCLIFFE HUB PROJECT – ENABLING WORKS - PART A**

Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the report which outlined the works packages that, in accordance with the Radcliffe Hub project programme, now need to be instructed via an enabling works contract. He confirmed that monies needed to be defrayed by March 2025 and advised that there would be disruption during the works and therefore further communications and engagement would go out to residents. It was noted that the detailed drawings and programme that inform these works were appended to Part B of this paper.

**Decision:**

Cabinet:

1. Approved the proposed scope of the enabling works to be undertaken by Vinci Construction;
2. Accepted the tender report recommendation that Vinci Construction undertake this works package at the contract sum set out in Part B of this report;
3. Delegated finalisation of the contract amendments and clarifications to the Director of Law and Governance; and
4. Approved the contingency allowances (set out in Part B) to account for potential cost increases.

**Reasons for the decision:**

The development site identified for the Hub project in Radcliffe town centre includes several assets that will need to be demolished and cleared and remedial works undertaken in order for the main construction and refurbishment work to be carried out. Whilst the delivery of a vacant possession strategy will ensure that the South Block and Market Chambers buildings are no longer occupied and all units are empty by April 2023, Radcliffe Market will remain operational throughout the proposed construction period. These key considerations have informed both the scope and methodology for carrying out the works, and the phasing of the construction programme and including the enabling period.

**Other options considered and rejected:**

Instructing the works under a single main works contract. This was rejected as re-tendering and re-pricing would add significant delays to the project. Use of a two-stage design and build procurement system has also enabled significant collaboration between the main contractor and design team. This has improved buildability of the asset and enabled more effective value management.

**CA.173 BURY MARKET AND FLEXIHALL - PROPERTY ACQUISITION (PART A)**

Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the report which request approval for acquiring a site which sits within the proposed footprint of the new Flexihall building. Following announcement of the LUF funding, negotiations had taken place via specialist advisors and terms to facilitate vacant possession of the property were now recommended for approval. Members discussed the potential for solar panels on this and other developments, and it was noted full details were contained in the Part B paper later in the agenda.

**Decision:**

Cabinet:

1. Approved the payment of a surrender premium to extinguish the lease in place at 6 – 10 Princess Parade in accordance with the terms set out in Part B of this report; and
2. Delegated the finalised terms of the agreement to the Chief Executive in consultation with Cabinet Member for Finance, S151 Officer and Monitoring Officer.

**Reasons for the decision:**

To facilitate completion of land assembly required to deliver the Bury Market and Flexihall project in accordance with the Levelling Up Fund bid submission and subsequent notification of a successful bid.

**Other options considered and rejected:**

An alternative option is to not secure a surrender of the lease, this option was rejected as vacant possession of the property is required in order to continue with the Flexihall development under the previously agreed scope.

The Council can seek to use compulsory purchase powers as an acquiring authority the Council is able to use compulsory purchase powers and acquire land without the consent of the landowner. The process however is not swift and could take in the region of 18-24 months to be concluded. The requirements of the Levelling Up Fund bid stated that all funds would need to be defrayed by quarter one 2025. This option has been rejected as it would give the Council insufficient time to acquire the properties within the funding defrayment timeline.

**CA.174 BURY TOWN CENTRE PUBLIC SPACES PROTECTION ORDER**

Councillor Richard Gold, Cabinet Member for Finance and Communities, presented the report which outlined an application for a Public Spaces Protection Order (PSPO) produced in conjunction with the Bury Business Improvement District (BID). Due to complaints made,

investigations had been carried out and work with partners done to come to the best resolution to enable members of the public to enjoy Bury Town Centre, resulting proposals to ban amplification of music and the consumption of alcohol in public places.

Members discussed the need for appropriate signage, an example of which was included in the papers, and it was noted that there would be a period of education people on the new rules, and exceptions could be made when appropriate.

#### **Decision:**

Cabinet:

1. Agreed to continue the existing ban on alcohol consumption within Bury Town Centre whilst in a public space;
2. Agreed to ban the use of any amplified sound equipment, speakers, microphones etc.;
3. Agreed that both these recommendations would be exempt if Bury Council give permission to any individual who is wanting to hold a specific event or festival; and
4. Delegated the authority to approve future Public Spaces Protection Orders to the Council's Chief Information Officer in consultation with the Director of Law & Governance and the Cabinet Member for Finance and Communities.

#### **Reasons for the decision:**

The reason for the recommendation regarding the banning of consuming alcohol in a public place, is mainly due to the deterrent that it provides to members of the public who consider this to be acceptable behaviour. The reason for the recommendation to ban the use of amplified equipment in Bury Town Centre, is due to the disturbances that excessive noise has caused for residents and local businesses. The initial request put towards Bury Council was to ban busking altogether to try and rectify this problem. However, after discussions with partners and looking at the impact on the community, it was agreed that busking brings positives as well as negatives, therefore the banning of amplified equipment was agreed as it is the volume of the busking that was reported as causing the most concern.

#### **Other options considered and rejected:**

Civil Injunction - A Civil Injunction is an order that could be considered to deal with a certain individual that is causing harassment, alarm, or distress. This is a highly effective tool in most instances and if applied to this situation it could be useful to remove a prolific offender. However, this would only apply to the individual in question, meaning that other people causing the issues raised within this report would be able to continue and the same work would have to be repeated for each individual.

Community Protection Notice (CPN) - a Community Protection Notice was designed and implemented in 2014 to help assist with such issues that cause harassment, alarm, and distress within the community. This option was a viable option at the beginning of this process and has been used on a few occasions. However, as with the Civil Injunction this is an action that can only be used towards an individual and not to tackle a collective problem.

Acceptable Behaviour Contract (ABC) - An ABC is a low-level intervention that will still be used alongside the PSPO if these recommendations are approved. This is a non-enforceable contract between Bury Council and an individual which is voluntarily agreed. It is a way of an individual working with the Council to avoid any further actions being taken.

During the consultation process, the option to ban busking altogether was considered as this had been requested by some residents and businesses, however after assessing the situation and looking at the overall impact this would have it was agreed that this was not a viable option and for the members of the public who are socially and economically struggling, it would possibly have a detrimental effect on them.

**CA.175 REVIEW OF THE COUNCIL'S SENIOR MANAGEMENT STRUCTURE**

Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the report which set out proposals for consultation regarding a review of the wider Chief Officer structure, particularly in relation to the Corporate Core Services. This also delivered on the outstanding balance of the £200k savings from Chief Officer costs within the 22/23 budget and confirmed leadership arrangements for the Corporate Core Department from within existing capacity.

Members discussed the report, noting that the Employment Panel would be involved with the appointment of the Executive Director (Strategy & Transformation), and that there would be a separate set of proposals to achieve the outstanding savings target.

**Decision:**

Cabinet:

1. Agreed to the commencement of consultation with affected staff on the proposed structural changes set out within the body of this report. Specifically that:
  - a) The posts of Deputy Chief Executive (Chief Officer DCEX Band) and Joint Chief Information Officer (Chief Officer Band F) are deleted;
  - b) A new post of Executive Director (Strategy & Transformation) is established at Chief Officer Band H to lead the Corporate Core Department;
  - c) The post of Head of Strategic Performance & Intelligence (SM2) is deleted and a new role of Head of Performance & Delivery established (Chief Officer Band A) to replace the previous Head of Delivery post (Chief Officer Band A) and ensure focus on delivery of the Corporate Plan and its associated priorities;
  - d) A new Policy Officer role is established (Grade 12) reporting to the Head of Performance & Delivery;
  - e) The portfolio of the Assistant Director (Digital, Data and Technology) is expanded to take on joint leadership of the ICT and Digital portfolio across the Council and NHS Greater Manchester in Bury. Leadership responsibility for the Contact Centre will also transfer to this post from the Head of Communication, Marketing & Engagement;
  - f) Leadership responsibility for the Communications function transfers from the Deputy Chief Executive to the Executive Director (Strategy & Transformation);
  - g) The Assistant Director (Economy & Business) and their current portfolio transfer to the leadership of the Executive Director (Strategy & Transformation) and that this role takes on responsibility for the Bury Adult Education Service and is redesignated Assistant Director (Business & Skills);
  - h) The Director of Housing becomes a direct report of the Executive Director (Place) with the Housing portfolio aligned as part of the Business Growth Infrastructure (BGI) Department;
  - i) To take account of the proposed changes, that the role of Executive Director (Place) is regraded from Chief Officer Band G to Chief Officer Band H;
  - j) To take account of the proposed changes, that the role of Director of Law & Governance is regraded from Chief Officer Band E to Chief Officer Band F;
  - k) Leadership responsibility for the Bury Art Museum transfer to the Executive Director Operations;
  - l) The One Commissioning Organisation is re-named as the Health and Adult Care Department; and
  - m) The Executive Director (Strategic Commissioning) is redesignated Executive Director (Health and Adult Care). The Executive Director (Health and Adult Care) will assume responsibility for leading and implementing the Public Service Reform Strategy, including the neighbourhood model.

- 2) Delegated authority to the Chief Executive and Leader of the Council, in consultation with the Cabinet Member for HR & Corporate Affairs, Director of People and Inclusion, Monitoring Officer and S151 Officer to consider responses received from the consultation and agree a final proposed report. (Where the changes from the proposals set out below are not substantive, the Cabinet Member for HR & Corporate Affairs will agree implementation, where changes are substantive revised proposals will return to Cabinet for consideration and approval).
- 3) Subject to consultation, commended the following proposals to Council where the required changes are decisions which directly rest with Council:
  - a) That the role of Executive Director (Place) is regraded from Chief Officer Band G to Chief Officer Band H;
  - b) That a new post of Executive Director (Strategy & Transformation) is established at Chief Officer Band H;
  - c) That the role of Director of Law & Governance is regraded from Chief Officer Band E to Chief Officer Band F; and
  - d) That a Market Supplement payment of £14k is applied to the Director of Adult Social Services role.

**Reasons for the decision:**

The appointment of Lynne Ridsdale as Chief Executive provides the opportunity to undertake a review of the wider Chief Officer structure, particularly in relation to the Corporate Core Services, in order to:

- Address the requirements of the role of Deputy Chief Executive and the responsibilities currently attached to that post.
- Ensure the Council's structure and Chief Officer capacity is effectively aligned to the priorities of the Corporate Plan and LET'S Do It!
- Ensure clarity of accountability and expectations across the Council's Executive Team and Strategic Leadership Group.
- Identify opportunities for savings and efficiencies in support of a total current savings target of £300k from the Council's Chief Officer structure to be delivered in its entirety by April 2024.

**Other options considered and rejected:**

Subject to approval by Cabinet the proposals set out in this report will be presented to Trade Union Colleagues at the next Local Government Services Consultation Meeting and agreement sought to start a period of 30 days consultation with affected staff. Following this, final proposals reflective of feedback from the consultation process, will be shared with the Cabinet Member for HR & Corporate Affairs for approval. In accordance with the Council's Pay Policy Statement, changes to salary packages above £100k require approval by Council and these recommendations, following consultation, will be commended to Council for their agreement.

**CA.176 MINUTES OF ASSOCIATION OF GREATER MANCHESTER AUTHORITIES / GREATER MANCHESTER COMBINED AUTHORITY**

Members discussed the Clean Air Zone cameras and their wider use for the police and detection of crime, and it was noted this would be discussed further at GMCA meetings.

**It was agreed:**

That the minutes of the Greater Manchester Combined Authority meeting held on 10 February 2023 be noted.

**CA.177 URGENT BUSINESS**

Members noted the sad passing of Carl Jakeway, paying tribute to him and offering condolences to his family and his colleagues.

**CA.178 EXCLUSION OF PRESS AND PUBLIC**

**Decision:**

That the press and public be excluded from the meeting under Section 100 (A)(4), Schedule 12(A) of the Local Government Act 1972, for the reason that the following business involves the disclosure of exempt information as detailed against the item.

**CA.179 RADCLIFFE HUB PROJECT – ENABLING WORKS - PART B**

Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the Part B report which set out the full financial details.

**Decision:**

Cabinet:

1. Approved the proposed scope of the enabling works to be undertaken by Vinci Construction;
2. Accepted the tender report recommendation that Vinci Construction undertake this works package at the contract sum set out in the report;
3. Delegated finalisation of the contract amendments and clarifications to the Director of Law and Governance; and
4. Approved the contingency allowances to account for potential cost increases.

**Reasons for the decision:**

As set out for the Part A report.

**Other options considered and rejected:**

As set out for the Part A report.

**CA.180 BURY MARKET AND FLEXIHALL - PROPERTY ACQUISITION (PART B)**

Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth and Skills, presented the Part B report which set out the full financial details.

**Decision:**

Cabinet:

1. Approved the payment of a surrender premium to extinguish the lease in place at 6 – 10 Princess Parade in accordance with the terms set out in the report; and
2. Delegated the finalised terms of the agreement to the Chief Executive in consultation with Cabinet Member for Finance, S151 Officer and Monitoring Officer.

**Reasons for the decision:**

As set out for the Part A report.

**Other options considered and rejected:**

As set out for the Part A report.

**COUNCILLOR E O'BRIEN**

**Chair**

**(Note: The meeting started at 6.00 pm and ended at 6.55 pm)**



<b>Classification:</b> Open	<b>Decision Type:</b> Key
--------------------------------	------------------------------

<b>Report to:</b>	Cabinet	<b>Date:</b> 07 June 2023
<b>Subject:</b>	Strategic Housing Review	
<b>Report of</b>	Cabinet Member for Housing Services	

## 1.0 Summary

The Council has commissioned Campbell Tickell to undertake a strategic review of its housing management arrangements, and to consider future options for management of its housing stock and related activities. The stock is currently managed by its wholly owned Arm's Length Management Organisation (ALMO), Six Town Housing (STH), which was created by the Council in 2003, and had its management contract renewed in 2020.

In common with every Local Authority, Bury is faced with a stark operating reality, with ever increasing levels of demand and complexity of support need. Existing operating models are no longer sustainable and Bury must evolve to meet demand in different ways, with a sustainable level of service, targeting resources that (re)enable and support those most in need.

In response, Bury has embarked on an ambitious plan to integrate public services within five neighbourhoods, with housing services expected to play a critical 'anchor' role within this whole system approach.

The 'LET'S Do It!', Strategy for the Borough to 2030, signalled clear objectives about harnessing economic ambition whilst addressing entrenched inequalities. Refreshing the Housing Service and bringing the Council Landlord function into the Council's structure will enable resources and staffing to fully integrate and positively work towards creating integrated public services in each of 5 neighbourhoods. It will integrate front line staff in places so that they can deliver the shared approach to connecting residents to community assets and capacity.

Council housing in the Borough is in some of our most vulnerable neighbourhoods. Integration and a single approach provide a significant opportunity to fundamentally change delivery so that it not only aligns with borough-wide strategy but also partner-specific drivers for change such as the Early Help Strategy, the Family Hub Model and the health and care Locality plan

Housing is in a period of significant change from a legislative, policy and financial perspective. The major external influences include the legislative programme, rent capping and reductions, plus the fundamental shift in public sector resources and the indirect impact of funding cuts across the public sector and specifically on local government

Provision of the Council's Landlord function for its circa 7,700 homes is subject to regulation and inspection. It is critical to integrate the delivery of council housing services into the Council to enable the service to be an effective component of Bury Council and the conduit for tenants for all council services. The fundamental vision for the housing management service is to deliver a people orientated, customer focused, effective and consistent service, in the context of the 'tenant offer' which meets the tenants needs and aspirations based on the RSH standards. The Regulator of Social Housing (RSH) has extended its reach to implement its regulatory framework to stock owning local authorities and ALMO's. An inspection will be forthcoming in the next 12-18 months.

The aim is to develop a Housing Service which develops and enables tenure neutral customer pathways to access services and support to access housing options and address housing quality and support to enable people to live effectively in their own homes.

The new operating model aims to improve core service delivery through listening and learning, develop a new cohesive culture and maximise impact and resource utilisation in our most vulnerable neighbourhoods. To deliver ***Quality Homes and Services in Successful Communities*** within the current operating context, it is essential the Council retains its wider ambition to deliver social regeneration in Bury and tangible impacts on early intervention and prevention to drive economic resilience.

The review has delivered an independent and objective analysis on which to base an informed and considered decision regarding the future management of landlord services, to support and achieve long-term sustainability, deliver high-quality landlord services to tenants, and wider value-add that will help deliver the wider strategic objectives of the Bury 'Let's Do It' strategy.

It is therefore timely to consider whether the ALMO delivery model delivered through Six Town Housing is still fit for purpose and the best placed model to respond to the challenges faced by Bury.

## **2.0 Recommendation(s)**

1. An in-principle decision for the management and maintenance of Council Housing to be provided in-house through direct management
2. To provide a further report to Cabinet in December 2023 following due consideration of the outcome of the Tenants Test of Opinion.
3. Approve the outline Transition Plan and timetable set out in Paragraph 7.2

## **3.0 Reasons for recommendation(s)**

The recommendation is for the Council to directly manage its council housing. The strength of returning the service to the Council is that it gives back direct control at a time of considerable operating challenge and would enable the Council to realign services more broadly to achieve its corporate and service objectives. It would



enable faster and more responsive decision making through one integrated management structure and would remove an additional layer of management and associated costs.

The Strategic Housing Review has assessed the potential management options against six assessment criteria which are:

- 1. Contribute to the Let's do it Strategy, Housing Strategy, and regeneration priorities.**
- 2. Improve the quality of housing management and maintenance services experienced by tenants.**
- 3. Deliver best value in utilisation of resources, housing revenue account and contribution to the Council's medium term financial plan.**
- 4. Deliver the Regulator of Social Housing standards and ensure robust governance.**
- 5. Contribute to the Borough's neighbourhood model of public service delivery including the integration of all public services around individuals and families with the most complex needs.**
- 6. Contribute to the achievement of a carbon neutral Borough by 2038.**

Based on the evidence examined and stakeholder interviews, Campbell Tickell has recommended that the management and maintenance of Council housing should be provided through direct Council management. The rationale for recommending this option is that the service will form a key part of a dynamic Bury-wide public service model and should be viewed as a positive reinvention to meet the needs of the operating environment, rather than any of failure on the part of STH. As an 'anchor service' within a neighbourhood approach, housing can deliver significant outcomes through joined-up local presence and community enabling.

Direct savings will be made by removing the ALMO management overhead. Significant opportunities exist to create tenure neutral and joined-up services that will remove layers of duplication and siloed working across Bury, releasing resources to deliver frontline services and investment in the housing stock. Direct control will improve critical lines of sight for Members and reduce the risk of regulatory compliance failures.

An integrated housing service with a clear strategic approach, a focus on increasing supply, and enabling broader partnership delivery will maximise the availability and quality of housing solutions within Bury.

Delivering this option represents both a strategic opportunity and risk to Bury and therefore requires development of a clear vision of the new service model and a structured transition plan, which is agreed and resourced. Equally, the service transformations recommended must be implemented to enable the service to deliver anticipated outcomes.

#### **4.0 Alternative options considered and rejected**

The commissioned Strategic Housing Review considered four future management options and assessed them against the established criteria, these were:

**Do Nothing:** The review has confirmed the view that ‘doing nothing’ is not a viable option in the current operating environment and that a significant perception gap has opened between what the ALMO is set up to do, what it does now and what it could do.

**Retention of STH ALMO:** This option involves retaining the current delivery model and extending the STH Management Agreement. Whilst there are strengths, the review has highlighted the need for transformational change to respond to the regulatory environment and ensure that customer pathways and connectivity are achieved through creating seamless customer services.

**Hybrid Model:** A hybrid approach is an approach which would see the retention of the ALMO and a closer relationship with shared services; clarity for regulatory purposes would be required. In theory a Council appointed, and accountable Chief Operating Officer (COO) should make it easier to align objectives and delivery plans, however retaining a limited company would mean the COO would be ultimately accountable to the Board and there would continue to be duplication of resource and governance.

**Stock transfer:** Voluntary stock transfer is still formally part of the Government’s Housing Policy; however, the Government last financially supported this option in 2015/16. A dowry would be required to facilitate a transfer with estimated transaction costs of £1.5M and a statutory tenants ballot. Without Government funding this option is not financially viable.

---

## Report Author and Contact Details:

*Name: Liz Cook*

*Position: Director of Housing*

*Department: Housing*

*E-mail: [liz.cook@bury.gov.uk](mailto:liz.cook@bury.gov.uk)*

---

## 5.0 Background

In assessing the effectiveness of current management arrangement and in considering future options, it is important to fully consider the Council’s strategic priorities and operating environment. Equally, it is important to understand what is driving the investment needs in maintaining homes to a high standard, and the regulatory environment that governs the way services are delivered. This will ensure that future management arrangements can best respond to need and shape services in the most effective and sustainable way.

Bury faces a difficult operational environment which includes rising demand for affordable housing, challenges in maintaining and improving existing homes, pressures on the Housing Revenue Account and increasing regulatory requirements. Such difficulties follow on from the ongoing challenges of post-Covid recovery,

inflation, and the Cost-of-Living crisis, which continue to impact on the Council and its residents.

### **5.1 Options Appraisal Process & Engagement**

The appraisal has assessed the four options through a desktop review of key strategic and operational documents. CT has sought to establish the operating context of the service, the service objectives set for it, and its current level of performance, as reported to the Council. These documents include:

- a) BC and STH business plans and strategies.
- b) STH performance reports, tenant surveys and benchmarking comparisons.
- c) Governance, clienting and service level management reporting.
- d) Housing Revenue Account (HRA) and General Fund Business Plans, annual budgets and returns.

Views have been sought from a wide range of stakeholders regarding their assessment of the current service model and aspirations for the service moving forward, including Councillors, STH Board members, senior BC and STH officers and tenant representatives.

A service perception survey has been completed by 833 Bury Council tenants.

An analysis of the Housing Revenue Account (HRA) is being undertaken to validate the assumptions and model for BC housing stock, to create a baseline model and the investment required to deliver the commitment to maintain the Decent Homes Standard, decarbonising the housing stock, identify resources to deliver regeneration of existing homes and deliver new affordable homes in the Borough.

The review has delivered a baseline analysis of the current service model and alternative options, with a series of recommendations to support service improvement and oversight arrangements, and the steps needed to achieve them.

## **6.0 Summary - Main Findings**

The main findings are that STH deliver a good but basic level of service to Bury tenants and leaseholders. There is a broad level of satisfaction with the services with 63% of tenants satisfied. However, the survey reveals levels of dis-satisfaction across areas of service provision which must be addressed through a back-to-basics approach to both rebuild satisfaction and ensure compliance within the increasingly robust regulatory regime.

To address the issues raised by the Strategic Housing Review the Council aims to develop a robust model with clear standards and mutual expectations negotiated with tenants and leaseholders.

### **6.1 Understanding customers' needs**

The model aims to develop the necessary on-the-ground insight from which to plan and prioritise person-centric services and understand the barriers to access to mitigate tenancy sustainment risk. The customer model needs to enhance tenancy

support to deliver end-to-end processes for tackling homelessness through early intervention and prevention in collaboration with other public services. Tenancy sustainment processes must systematically identify tenants who are at risk of abandoning their tenancies

The review has identified that the digital first approach, must ensure choice and inclusion of service access that removes digital exclusion and improves the quality of access for all tenants and deliver seamless customer journeys focused on maximising self-service and first point of contact resolution and demonstrable learning from an accessible complaints and feedback processes.

A significant percentage of tenants are concerned about the quality and safety of the neighbourhoods in which they live with a perceived decline in estate management standards, and a lack of enforcement. An integrated approach to tackling Anti-Social Behaviour is required, by designing out crime, improving safety, providing greater presence, through a tenure neutral approach.

Whilst STH delivers several successful programmes that help tenants into training and employment, the overall scope of community outreach and investment is limited. STH staff participate effectively in many cross-service and partnership fora, but the overall perception gained is of a limited level of buy-in to the bigger picture.

## 6.2 Housing Conditions

There is limited evidence of a strategic approach being adopted to asset management. Stock condition data is incomplete, which undermines the reporting of full Decent Homes compliance and investment planning. A Housing Revenue Account Business Plan is in development to ensure Bury makes evidenced based asset management decisions and maximises the potential of the HRA to drive renewal and/or growth.

The robustness of data and systems supporting landlord health and safety compliance is under review to ensure the necessary level of assurance to accountable stakeholders and give confidence in performance reporting.

Whilst satisfaction with the repairs service is reasonably high, the lack of basic business metrics reported make it difficult to gauge its effectiveness and efficiency. The high level of reactive repairs undertaken, however, suggests that end-to-end process improvement and closer oversight is needed.

## 6.3 Best use of resources

There is significant scope for reviewing the whole operating model, to streamline services and organisational design and adopt a shared service model. The proposal to deliver in house will enable a reduction in duplication of processes and costs., which will be assessed during the transition period.

## 6.4 Governance

There is an opportunity to further strengthen the oversight arrangements for the delivery of housing services, it is important that arrangements to increase control

over critical processes and more effectively defined responsibilities and accountabilities are in place as we move towards the new regulatory regime which will commence in April 2024. The performance reporting framework will provide a clear real time view of critical indicators covering service quality, effectiveness, impact, and most importantly the level of compliance risk. Current Tenant satisfaction and complaints reporting methodologies have led to the reporting of inflated levels of service performance to stakeholders, potentially masking risk and opportunities for learning and improvement.

STH governance arrangements have been strengthened over the last few years and the Board has a meaningful level of tenant input. However, further work is required to identify and manage risk.

Revised governance arrangements will provide Members with a greater ability opportunity to scrutinise STH business plans, value-for-money, and performance. Currently there is no formal linkage to services at ward level, implementing arrangements making these linkages will enable Members to help communities determine priorities, co-produce plans and scrutinise service delivery, as required by the new consumer standards.

## **7.0 Next Steps**

In determining the best delivery vehicle for the management and maintenance of around 7,000 council homes in Bury, it is critical that the Council agrees a clear vision setting out what we are trying to achieve. The new operating model will aim to improve core service delivery through listening and learning to develop a new cohesive culture and maximise impact and resource utilisation in our most vulnerable neighbourhoods. To deliver ***Quality Homes and Services in Successful Communities*** within the current operating context, it is essential the Council retains its wider ambition to deliver social regeneration in Bury and tangible impacts on early intervention and prevention to build economic resilience.

## **7.1 Vision for the Council Housing Service**

The 'LET'S Do It!', Strategy for the Borough to 2030, has clear objectives about harnessing economic ambition whilst addressing entrenched inequalities. Bringing the Council Landlord function into the Council's structure will enable resources and staffing to fully integrate and positively work towards creating integrated public services.

It will integrate front line staff in places so that they can deliver the shared approach to connecting residents to community assets and capacity. Targeting support to council housing residents to achieve the vision to drive faster economic growth and tackle deprivation.

The recommendation to deliver the Council's Housing Landlord Service in-house aims to deliver the following outcomes:

- Bury Council Housing Service will be the social landlord of choice in Bury

- To prevent homelessness & meet housing need in the Borough
- To meet the needs of tenants and residents by being an outward facing anchor organisation in our communities
- To achieve compliant safe homes & deliver the Council's landlord responsibilities in managing and maintaining its circa 7,000 homes
- To consistently achieve Decent Homes Standard and warm, energy efficient affordable homes
- To invest in existing homes and environments to ensure an excellent quality housing and neighbourhood offer
- To invest in the development of new council housing & positively impact on the Council's Regeneration objectives

## 7.2 Transition Plan

An outline transition plan is in development critical activities and timelines include:

- A robust **Communications Plan** to ensure clear, consistent information is provided in a timely manner to all Stakeholders. June 2023.
- **Performance Improvement Plan** June – December 2023 includes:
  - Review customer access arrangements
  - Tenant Satisfaction Measures introduced April 2023
  - Income maximisation action plan
  - Review Housing Capital Programme establish 3–5-year investment plan.
  - Compliance review
  - Day to day Repairs - establish service targets and cost and performance data.
  - Finalise Housing Revenue Account – 30 Year Business Plan
- Preparation of detailed **Customer Offer**, service specification and transition plan, by July 2023. To include the priorities identified in the Strategic Housing Review
  - Access to services
  - Repairs
  - Environmental Management
  - Community Safety & ASB connectivity
- Completion of tenant and stakeholder **Test of Opinion** by November 2023.

A test of opinion would take the form of correspondence to every tenant and leaseholder outlining the Council's proposals. It would include a reply form for tenants and leaseholders to express their view. It will be supplemented with information on the websites of the Council and STH with information and Frequently Asked Questions (FAQ's).

The test of opinion will be conducted by an independent agency qualified in this type of consultation and will be required to take measures to ensure maximum possible opportunity for tenants to express their views.

Engagement will take place with the STH Customer Review Group and engaged tenants through the Tenant & Residents Associations.

- Preparation of detailed **staff offer** by July 2023. To include engagement and consultation arrangements, TUPE arrangements and professionalism and qualifications as outlined in the Social Housing Bill. Key considerations will include.
  - Recruitment, retention, and development of staff that reflect Bury communities.
  - An inclusive culture that promotes core Bury values.
  - Drive customer focus, quality, and performance expectations.
  - Embedded cross-working within multi-disciplinary teams and communities.
  - Staff health and safety, and wellbeing.
- Development of **Project and Programme Management arrangements** to direct and oversee the transition plan which ensures that the Customer voice is heard throughout, and robust scrutiny arrangements are in place.
- Final decision by Cabinet for Future Management and Maintenance Service Model for Council Housing -December 2023.
- Formal legal transition - April 2024
- Target service model embedded and optimised throughout 2024/25; to include new governance structures, new tenant engagement model and organisational design.
- Transformation activity target completion - March 2025.
- Full benefits and impacts of service outcomes and efficiencies to be realised by 2025/26.

---

### **Links with the Corporate Priorities:**

A primary element of the Strategic Housing Review assessment is how the delivery model for the management and maintenance of council housing in the Borough contributes to the Council's Let's do it Strategy, Housing Strategy and regeneration priorities.

Successful delivery of these strategies relies upon new localised arrangements which draw upon the strengths of local communities and reflect the distinct identities of the six towns which make up the borough. Services will be delivered through a network of neighbourhood teams and community hubs, with close integration and co-location of public service professionals, building upon the recent creation of the Bury Integrated Care Partnership in 2022.

The assessment and recommendations will enable an integrated approach to the management of council housing for tenants, with a coordinated and comprehensive neighbourhood model becoming an integral element of Public Sector Reform. Connectivity with the regeneration of the borough's townships is critical to ensure council housing areas are comprehensively included within the plans.

---

### **Equality Impact and Considerations:**

Inclusion and equity must be at the heart of the Council's approach to the management and maintenance of its housing. An initial Equality Impact Assessment (EIA) has been completed to identify key areas of consideration and potential mitigations to ensure the proposed changes do not have a disproportionate negative impact on communities of identity wherever possible and take advantage of any and all opportunities to further inclusion.

The final EIA will be provided to Members as part of the November Cabinet report and will be informed by engagement with tenants through the test of opinion process. Due regard will be given to ensuring the accessibility of this process to all residents.

---

### **Environmental Impact and Considerations:**

The Strategic Housing Review has assessed the potential management options against six assessment criteria, one of which is how the recommended model for management and maintenance of council housing contributes to the achievement of a carbon neutral Borough by 2038. STH has made good progress in establishing approaches and pilot schemes. However, integration of investment through the Housing Capital Programme to modernise and refurbish council housing provides the opportunity to enhance delivery and be cost effective within a fully scaled Council-wide programme.

---

### **Assessment and Mitigation of Risk:**

<b>Risk / opportunity</b>	<b>Mitigation</b>
Agreement of shared vision and service models	Communications Plan, Stakeholder engagement
Strategic and Operational Delivery	Resource management – Project Management resource Project manager appointed
Financial sustainability of the Housing Revenue Account – PEST environment	Financial capacity Inflation, cost controls
Tenant & Customer engagement - Test of Opinion outcome	Appointment of independent advisor to undertake Test of Opinion. Engagement with TRA's and Customer Review Group



Regulation and legislative change	Effective regulatory preparation and preparation for Social Housing Regulation Bill
-----------------------------------	---

---

### **Legal Implications:**

The Housing Revenue Account is a highly regulated entity and expenditure must be focussed on management and maintenance of council housing and activity which adds additionality and directly benefits tenants.

STH is a fully constituted legal entity the Board would need to support the mutually agreed termination of the management agreement. If the service transfers to direct provision staff in Six Town Housing will be affected by the Transfer of Undertakings (Protection of Employment) regulations 2006 ("TUPE").

The Transition Plan will include legal advice in relation to the closure of the STH entity and the Council, as the sole shareholder, will accept the transfer of all assets and liabilities. It is anticipated these will include the 103 homes owned and let out directly by STH under its auspices as a Registered Provider of Social Housing. The Council will liaise with the Regulator of Social Housing (RSH) in relation to these homes as part of the process of de-registering STH from RSH regulation prior to it being wound up.

The Council will also ensure the transfer of direct management of the Springs TMO from STH to the Council forms part of the Transition Plan along with any new arrangements required to replace any role identified that STH performs in supporting any other Council activity.

A robust due diligence exercise will be undertaken to encompass the above and will include the identifying and planning for termination or novation of contracts for services or supplies. Included in this process will be dialogue with Mossacre St Vincent for whom STH currently manages 34 homes under a 5-year management agreement.

---

### **Financial Implications:**

It can be seen from the £31m savings target identified within the 2023/24 budget that Bury Council is significantly financially challenged and all parts of the wider organisation including its subsidiaries must contribute to the wider savings programme.

Creating one integrated management structure would enable the removal of an additional layer of management and associated costs which will be determined during the transition period

The proposal to deliver housing management and maintenance services directly by the Council will enable a new operating model which will enable a focus on reducing duplication and enable best use of resources.

Six Town Housing have made a deficit in the financial years 2021/22 and the draft accounts for 2022/23.

---

**Appendices:**

None

---

**Background papers:**

*Please list any background documents to this report and include a hyperlink where possible.*

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

Term	Meaning
Six Town Housing	Bury Council's Arm's Length Management Organisation
Housing Revenue Account (HRA)	Ring fenced Account for the provision of housing management and maintenance of council housing



<b>Classification:</b> Open	<b>Decision Type:</b> Key
--------------------------------	------------------------------

<b>Report to:</b>	Cabinet	<b>Date:</b> 07 June 2023
<b>Subject:</b>	Proposed Neighbourhood Area and Forum for Prestwich	
<b>Report of</b>	Leader and Cabinet Member for Strategic Growth	

## 1. Summary

1.1 This report relates to applications that have been submitted to the Council for the formal designation of a Neighbourhood Area and Forum in Prestwich.

1.2 In particular, the report sets out:

- The background to neighbourhood planning and the applications for the designation of a neighbourhood area and neighbourhood forum for Prestwich;
- Details of the consultation undertaken on both applications and a summary of the responses received;
- Consideration of the applications and other supporting material in terms of scope, whether they satisfy the necessary legal conditions and consultation responses; and
- the potential next steps.

## 2. Recommendation(s)

2.1 That Members:

- Approve the application for the establishment of the proposed Neighbourhood Area for Prestwich; and
- Approve the application for the establishment of the proposed Neighbourhood Forum for Prestwich.

## 3. Reasons for recommendation(s)

3.1 The applications for the neighbourhood area and neighbourhood forum for Prestwich have satisfied the legal requirements and the consultation responses have not raised any significant objection to either proposal.

## 4. Alternative options considered and rejected

- 4.1 To refuse the applications for the neighbourhood area and neighbourhood forum. However, the applications have satisfied the legal requirements and the consultation responses have not raised any significant objection to either proposal.

---

### Report Author and Contact Details:

*Name: David Wiggins*

*Position: Service Manager: Strategic Planning and Infrastructure*

*Department: Business, Growth and Infrastructure*

*E-mail: d.i.wiggins@bury.gov.uk*

---

## 5. Background

- 5.1 Neighbourhood planning was introduced by the Localism Act in 2011. It gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They can choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided.
- 5.2 Local communities can choose to use neighbourhood planning in two main ways:
- To set planning policies through a neighbourhood plan that forms part of the statutory development plan used in determining planning applications.
  - grant planning permission through Neighbourhood Development Orders and Community Right to Build Orders for specific development which complies with the order<sup>1</sup>.
- 5.3 Before a local community group can undertake neighbourhood planning, it must submit their proposal for the neighbourhood area within which they wish

---

<sup>1</sup> Neighbourhood Development Orders (NDOs) and Community Right to Build Orders (CRtBO) grant planning permission for specific development in a particular area. Whilst a neighbourhood plan can include policies on things like change of use, an NDO or CRtBO can allow the development to go ahead without the need to submit a planning application. Like neighbourhood plans, NDOs and CRtBOs must be subjected to an independent examination, and then be approved by the community in a referendum, before they can come into force.

to undertake neighbourhood planning and to apply to be formally designated as a neighbourhood forum.

- 5.4 Applications for the designation of a neighbourhood area and neighbourhood forum for Prestwich Village were received by the Council on 16 February 2023.
- 5.5 The application for the neighbourhood forum is supported by a constitution for the group and this specifies that the prospective forum intend to prepare a neighbourhood plan covering the area proposed in the application for a neighbourhood area.

## 6. Consultation

- 6.1 On receiving applications for a neighbourhood area and/or a neighbourhood forum, the local authority is required publicise it, to give an opportunity for local people to make representations on the proposals over a minimum period of 6 weeks.
- 6.2 The local authority should issue a decision on whether to designate a neighbourhood area and/or a neighbourhood forum as soon as possible after the consultation period ends but decisions are required to be made within 13 weeks from the date that the application is published.
- 6.3 Consultation on both applications was undertaken concurrently, with both being published on Monday 13 March 2023, marking the start of a 7-week period of consultation that ended on 1 May 2023.
- 6.4 The deadline for satisfying the requirement for the decision on the applications to be made within 13-weeks of their publication is 12 June 2023.

### Consultation responses

- 6.5 Table 1 sets out the scale and nature of representations that were received in relation to the area and forum applications.

***Table 1 – The scale and nature of representations***

Application	No. of supporting representations	Neutral comments	Total representations
Neighbourhood area	4	1	5
Neighbourhood forum	27	1	28

- 6.6 Most of the consultation responses support the proposed designation of the neighbourhood area and the establishment of a neighbourhood forum for Prestwich.
- 6.7 Whilst not an issue in the decision-making process for these applications, 80% of representations received in relation to the neighbourhood area application and 32% in relation to the neighbourhood forum application were received from prospective members of the forum.

## **7. Consideration of the applications**

- 7.1 Both the neighbourhood area and the neighbourhood forum applications have been considered in detail in terms of whether they satisfy the legal requirements for the scope of the applications as well as meeting the necessary conditions for the applications to be approved as set out in the Town and Country Planning Act (TCPA) 1990 and the Neighbourhood Planning (General) Regulations 2012.
- 7.2 Consultation responses have also been taken into account in considering both applications.

### **Neighbourhood area application**

#### **Scope of the application**

- 7.3 An application to set up a Neighbourhood Area must by law include:
- a map which identifies the area to which the area application relates;
  - a statement explaining why this area is considered appropriate to be designated as a neighbourhood area; and
  - a statement that the organisation or body making the area application is a relevant body for the purposes of section 61G of the TCPA 1990 Act i.e. a parish council, or an organisation or body which is, or is capable of being, designated as a neighbourhood forum.
- 7.4 The neighbourhood area application is considered to include all the legally required information set out above to enable the application to be appropriately determined.

#### **Conditions**

- 7.5 A local planning authority can refuse to designate the specific area applied for if it considers the area is not appropriate. Where it does so, the authority must give valid planning reasons. However, whilst it can refuse the full extent of the area applied for, a local planning authority must still ensure that it designates a neighbourhood area covering part of the area if it receives a valid

application and some or all of the area has not yet been designated as a neighbourhood area.

7.6 Government's Planning Practice Guidance (PPG) on neighbourhood planning (<https://www.gov.uk/guidance/neighbourhood-planning--2>) includes information on what, other than administrative boundaries, may be relevant when deciding the boundaries of a neighbourhood area. This includes:

- village or settlement boundaries, which could reflect areas of planned expansion.
- the catchment area for walking to local services such as shops, primary schools, doctors' surgery, parks or other facilities.
- the area where formal or informal networks of community-based groups operate.
- the physical appearance or characteristics of the neighbourhood, for example buildings that may be of a consistent scale or style.
- whether the area forms all or part of a coherent estate either for businesses or residents.
- whether the area is wholly or predominantly a business area.
- whether infrastructure or physical features define a natural boundary, for example a major road or railway line or waterway.
- the natural setting or features in an area.
- size of the population (living and working) in the area.

7.7 The proposed neighbourhood area comprises the existing urban area of Prestwich that is contained by the M60 to the north; Bury Old Road to the east; Scholes Lane and Hilton Lane to the south; and areas of open land and forest park to the west. It includes significant parts of three separate wards (Holyrood, St. Mary's and Sedgley).

7.8 The neighbourhood area application specifies that existing ward boundaries have been considered but the PPG information on what may be relevant when deciding the boundaries of a neighbourhood area (set out under paragraph 7.6 above) is the most appropriate method for defining the boundary of the proposed neighbourhood area.

7.9 Specifically, the neighbourhood area application states that the area has been defined using a suitable distance from the village centre for all of the residents who live and work and may be interested in the redevelopment of the village centre.

7.10 This is considered to be a reasonable approach to defining a boundary for the proposed neighbourhood area in Prestwich and is reflective of the PPG where

it identifies that the catchment area for walking to local services such as shops, primary schools, doctors' surgery, parks or other facilities may be relevant when deciding on boundaries.

### **Consultation response**

- 7.11 In terms of consultation responses, four of the five responses were supportive of the proposed extent of the neighbourhood area for Prestwich. One respondent specified that the area known as Prestwich Clough should be excluded from the proposed Prestwich Neighbourhood Area.
- 7.12 However, the application justifies the inclusion of St Marys Park and Prestwich Clough as they form a logical physical boundary which is inclusive to the health and wellbeing of the proposed Prestwich area.

### **Conclusion**

- 7.13 Following detailed assessment of the neighbourhood area application and the responses to consultation, it is considered that that the proposed boundary for the Prestwich neighbourhood area is appropriate.

## **Neighbourhood forum application**

### **Scope of the application**

- 7.14 An application by a body or organisation to be a designated Neighbourhood Forum must by law include:
- The name of the proposed neighbourhood forum;
  - A copy of the written constitution of the proposed neighbourhood forum;
  - The name of the neighbourhood area that the application relates to and a map of the area;
  - The contact details of at least one member of the proposed neighbourhood forum to be made public; and
  - A statement which explains how the proposed neighbourhood forum meets the conditions contained in Section 61F(5) of the TCPA 1990.
- 7.15 The neighbourhood forum application is considered to include all the legally required information set out above to enable the application to be appropriately determined.

### **Conditions**

- 7.16 A local planning authority may designate an organisation or body as a neighbourhood forum if the authority is satisfied that it meets the legal conditions set out in Section 61F(5) of the TCPA 1990, as follows:



- (a) It is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area),
- (b) its membership is open to:
  - i. individuals who live in the neighbourhood area concerned,
  - ii. individuals who work there (whether for businesses carried on there or otherwise), and
  - iii. individuals who are elected members of a county council, district council or London borough council any of whose area falls within the neighbourhood area concerned,
- (c) have a membership that includes a minimum of 21 individuals each of whom:
  - i. lives in the neighbourhood area concerned,
  - ii. works there (whether for a business carried on there or otherwise), or
  - iii. is an elected member of a county council, district council or London borough council any of whose area falls within the neighbourhood area concerned,
- (d) it has a written constitution.

7.17 The application for the neighbourhood forum includes a statement which explains how the proposed neighbourhood forum meets the conditions contained in Section 61F(5) of the TCPA 1990 and this is supported by the group's written constitution.

Purpose of the proposed forum

7.18 The neighbourhood forum application states that the forum is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area).

7.19 This stated purpose of the proposed forum is consistent with the requirements of Section 61F (5a) of the TCPA 1990.

Membership of the forum

- 7.20 A local planning authority must, in determining whether to designate an organisation or body as a neighbourhood forum have regard to the desirability of designating an organisation or body:
- i. which has secured (or taken reasonable steps to attempt to secure) that its membership includes at least one individual falling within each of the following categories:
    - individuals who live in the neighbourhood area concerned,
    - individuals who work there (whether for businesses carried on there or otherwise), and
    - individuals who are elected members of a county council, district council or London borough council any of whose area falls within the neighbourhood area concerned,
  - ii. whose membership is drawn from different places in the neighbourhood area concerned and from different sections of the community in that area; and
  - iii. whose purpose reflects (in general terms) the character of that area.
- 7.21 The neighbourhood forum application specifies that the group's membership currently exceeds the required minimum of 21 individuals, all of whom live or work in the neighbourhood area. Although there are no elected members making up the 21 members of the proposed forum, it is considered that reasonable steps have been taken to secure such membership. Consequently, the membership structure is considered to satisfy the legal conditions set out in Section 61F(5b and c) of the TCPA 1990.
- 7.22 In terms of determining whether the proposed forum has drawn its membership from different places in the neighbourhood area concerned and from different sections of the community in that area, the application is supported by an assessment of the demographics of the proposed neighbourhood area based on 2021 Census data (see Appendix 1). This maps out the geographical spread of the proposed membership and compares the demographic composition of the resident population of the proposed neighbourhood area with the proposed forum membership.
- 7.23 The geographical spread of the proposed forum members is considered to represent reasonable coverage within the proposed neighbourhood area.
- 7.24 The demographics report also sets out headline information on the group's composition in terms of gender, ethnicity, age and profession and uses this as a comparator with the wider neighbourhood area. Again, it is considered that the proposed composition of the group is broadly reflective of the general

population within the proposed neighbourhood area. Whilst it is recognised that there are some discrepancies in the comparative information (e.g. there are no members of the proposed forum that are from an Asian group and there is a notably higher proportion of the group falling within the 45-64 age category than is generally the case within the wider population of the area), it is considered that reasonable steps have been taken to secure membership from a range of demographic groups within the area.

#### Written constitution

- 7.25 As specified previously, the prospective neighbourhood forum have prepared a written constitution which includes a purpose and vision for the forum, structure and governance arrangements, membership criteria and meeting arrangements.
- 7.26 The legal requirement for designating an organisation or body as a neighbourhood forum is only that the organisation or body is supported by a written constitution. The content of that constitution is not material to the decision-making process.
- 7.27 The fact that the group is supported by a written constitution satisfies the legal condition set out in Section 61F(5d) of the TCPA 1990.

#### **Consultation response**

- 7.28 In terms of consultation responses, twenty-seven of the twenty-eight responses were supportive of the proposal to formally establish a neighbourhood forum for Prestwich.
- 7.29 One respondent commented that the constitution seems broad given that the proposed neighbourhood forum is being set up specifically to address the planned Prestwich Village regeneration project. The respondent also questioned whether the skill sets within the proposed forum are relevant to the proposed regeneration project and whether the group would affect the timeline for completion of the project if they disagreed with it.
- 7.30 If the forum is established, it would be able to engage at appropriate stages of the Prestwich regeneration project like any other group or individual.
- 7.31 The group has indicated that they intend to prepare a neighbourhood plan for the area. Notwithstanding the fact that neighbourhood plans should be positive and not used as a tool for opposing proposals for new developments, the likely timeframe involved in preparing a neighbourhood plan would mean that it would be unlikely that this could be used as a means of affecting the emerging regeneration proposals for Prestwich.

## **Conclusion**

- 7.32 Following detailed assessment of the neighbourhood forum application, other associated information and the responses to consultation, it is considered that that it would be appropriate to designate the group as a neighbourhood forum to operate within the proposed neighbourhood area.

## **8. Next steps**

- 8.1 If Members were to approve the applications for the formal designation of a neighbourhood area and forum for Prestwich, it has been made clear that the forum would wish to pursue the preparation of a neighbourhood plan for that area.
- 8.2 Assuming that this is the case, the local planning authority has a 'duty to support' the process of preparing the neighbourhood plan. This support may include:
- making existing data and maps available for the evidence base;
  - advising on relevant national, sub-regional and local planning policies/guidance and on the legal requirements for neighbourhood planning;
  - making venues available and helping to arrange community engagement activities;
  - checking the plan prior to formal submission; and
  - participation in meetings of the neighbourhood planning body or its working groups
- 8.3 Neighbourhood plans form part of the statutory development plan for an area and, in this case, would (assuming they are adopted) sit alongside other parts of the development plan, such as Places for Everyone and a Bury Local Plan.
- 8.4 Neighbourhood plans need to have regard to national planning policy and should support the delivery of and be in general conformity with strategic local planning policies. They will also need to consider any emerging local planning policies.
- 8.5 They should shape and direct development that is outside of those strategic policies and can guide development to be more appropriate to local context and help decide where it goes within the area. A neighbourhood plan cannot stop development and Government has made it clear that it is not a tool for residents to oppose proposals for new developments close to them.
- 8.6 The process of preparing a neighbourhood plan is similar to that of other development plans such as Places for Everyone and the Bury Local Plan.
- 8.7 It is a legal requirement that the proposed neighbourhood plan is publicised and the subject of public consultation before it is submitted to the local planning authority.

- 8.8 There would be a duty on the local planning authority to appoint an appropriately qualified and experienced person to carry out the independent examination of the neighbourhood plan.
- 8.9 Following the examination of the neighbourhood plan, the Council would be required to organise a referendum and if more than 50% of those voting in the referendum vote 'yes', then the neighbourhood plan becomes part of the statutory development plan for the area.
- 8.10 It is the responsibility of the Council to cover the costs of the independent examination and referendum although financial support will be available from the Government. From April 2022, local planning authorities will be able to claim financial support including:
- **Neighbourhood areas** - £5,000 for each of the first five neighbourhood areas designated only.
  - **Neighbourhood forum designation** - £5,000 for the each of the first five neighbourhood forums they designate only.
  - **Neighbourhood plans** - £20,000 from when they issue a decision statement detailing their intention to send the plan to referendum (as set out under Regulation 18 of the Neighbourhood Planning (General) Regulations 2012).
- 8.11 Designated Neighbourhood Forums may request that the local planning authority consult with them on any planning applications or accepted alterations to planning applications relating to land within the Neighbourhood Area.
- 8.12 A neighbourhood forum designation expires after five years. The Council can withdraw a neighbourhood forum designation where it is requested by that forum, or where the Council considers the forum is no longer meeting conditions of approval.

---

### Links with the Corporate Priorities:

The proposed neighbourhood forum has indicated their intention to prepare a neighbourhood plan for the area. A neighbourhood plan for Prestwich would form part of the statutory development plan and would sit alongside other parts of the development plan, such as Places for Everyone (PfE) and a Bury Local Plan. The Local Plan and PfE are identified in the Let's Do It Strategy as key to delivering enterprise to drive economic growth and inclusion – a key feature of the Let's Do It Strategy.

---

### Equality Impact and Considerations:

The initial EIA concludes that the likely overall effect on equality will be positive.

---

### Environmental Impact and Considerations:

The designation of a neighbourhood area and a neighbourhood forum for Prestwich will have a neutral carbon impact.

---

### Assessment and Mitigation of Risk:

Risk / opportunity	Mitigation
That the designation of a neighbourhood forum is seen as giving additional influence over regeneration plans for Prestwich town centre.	The report is clear that the prospective neighbourhood forum would be able to engage at appropriate stages of the Prestwich regeneration project like any other group or individual.

---

### Legal Implications:

The statutory basis for the designation of a Neighbourhood Area and Neighbourhood Forum is as described in the main body of this report.

Approval of these applications following the consultation process is the first stage in enabling the creation of a Neighbourhood Plan for Prestwich Village. Any Neighbourhood Plan which is eventually prepared will follow a separate statutory consultation and approval process.

The Council has a legal duty to support designated Neighbourhood Forums to prepare Neighbourhood Plans. Under Schedule 4B of the Town and Country Planning Act 1990 Act local planning authorities have a statutory duty (sometimes also referred to as the 'duty to support') to "give such advice or assistance to parish councils and designated Neighbourhood Forums as in all the circumstances, they consider appropriate for the purpose of, or in connection with facilitating the preparation of Neighbourhood Development Plans". However, there is no legal requirement to give financial assistance.

---

### Financial Implications:

The local planning authority will be able to claim for financial support from the Government towards the costs associated with the designation of both the neighbourhood area and the neighbourhood forum.

In addition, should the proposed forum progress to the preparation of a neighbourhood plan as they have indicated, there are likely to be calls on officer time as well as unbudgeted financial implications associated with consultation, the examination of the plan (Inspector's costs) and the organisation of a referendum for the plan. However, local planning authorities are currently able to claim financial support from the Government towards costs incurred in progressing a neighbourhood plan. It is essential that all costs are scrutinised and kept to a minimum and within what is reclaimable as Bury is a financially challenged Council with a £31m savings target in 2023/24.

---

### **Appendices:**

*Appendix 1 – Neighbourhood demographic study.*

---

### **Background papers:**

Prestwich neighbourhood area application - <https://www.bury.gov.uk/asset-library/1-prestwich-neighbourhood-area-application-v2.pdf>

Proposed boundary of Prestwich neighbourhood area - <https://www.bury.gov.uk/asset-library/2-prestwich-village-forum-area-os.pdf>

Prestwich neighbourhood forum application - <https://www.bury.gov.uk/asset-library/neighbourhood-forum-application-form-2022-v3.pdf>

Constitution for Prestwich neighbourhood forum - <https://www.bury.gov.uk/asset-library/constitution-for-pvnf-20.03.2023.pdf>

Government planning practice guidance on neighbourhood planning - <https://www.gov.uk/guidance/neighbourhood-planning--2>

Update on financial support for neighbourhood planning in 2022/23 - [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1087202/Letter\\_from\\_the\\_Chief\\_Planner\\_Neighbourhood\\_Planning\\_Grant\\_Update.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1087202/Letter_from_the_Chief_Planner_Neighbourhood_Planning_Grant_Update.pdf)

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

Term	Meaning



# Prestwich

## Neighbourhood Plan Area Demographics

May 2023

## Quality information

<b>Prepared by</b>	<b>Checked by</b>	<b>Approved by</b>
Omar Ezzet Consultant	Ian McCluskey Associate	Ian McCluskey Associate

Prepared for:

Prestwich Neighbourhood Plan

Prepared by:

AECOM Infrastructure & Environment UK Limited  
100 Embankment,  
Cathedral Approach,  
Salford M3 7FB  
United Kingdom  
aecom.com

© 2023 AECOM Infrastructure & Environment UK Limited. All Rights Reserved.

This document has been prepared by AECOM Infrastructure & Environment UK Limited ("AECOM") for sole use of our client (the "Client") in accordance with generally accepted consultancy principles, the budget for fees and the terms of reference agreed between AECOM and the Client. Any information provided by third parties and referred to herein has not been checked or verified by AECOM, unless otherwise expressly stated in the document. No third party may rely upon this document without the prior and express written agreement of AECOM.

## Table of Contents

1. Context .....	1
Local context .....	1
Appendix A .....	4
List of Output Areas (OA) used as proxy for the Prestwich Village Neighbourhood Area. ....	4
Appendix B: Geographical spread of forum members .....	5
Appendix C: Professions of proposed forum members .....	6

# 1. Context

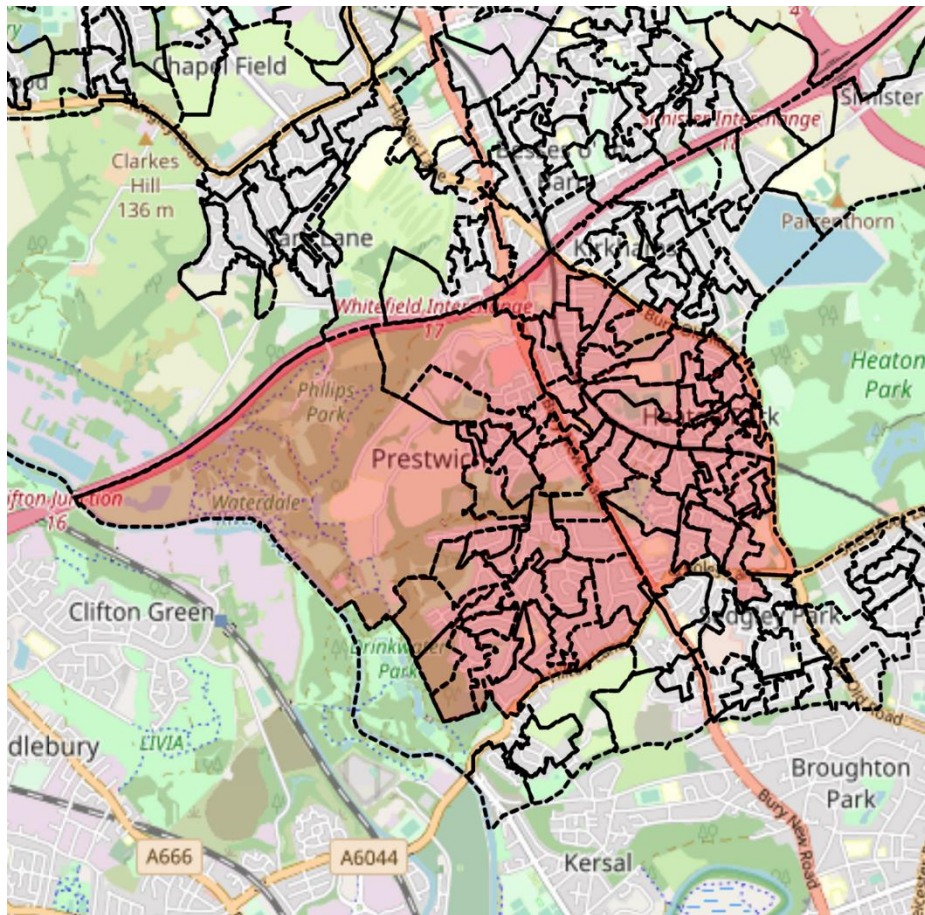
## Local context

- 1.1 The Prestwich Village Neighbourhood Forum is seeking to designate the Prestwich Village Neighbourhood Area (NA) which corresponds to the area shown in Figure 1.1.

**Figure 1-1 Prestwich Neighbourhood Area**



- 1.2 Prestwich is a town in the Metropolitan Borough of Bury, Greater Manchester, England. It lies around 5.3 km north of Manchester city centre, 5 km north of Salford and 7.6 km south of Bury.
- 1.3 For Census purposes, the NA is made up, like the rest of England, of statistical units called Output Areas (OAs). A breakdown of the OAs considered to represent the best proxy for the Prestwich Neighbourhood Plan Area is provided in Appendix A and represented in Figure 1-2 below.

**Figure 1-2: Output Areas used as proxy for the NA.**

Source: [www.nomisweb.co.uk](http://www.nomisweb.co.uk)

- 1.4 At the time of the 2021 Census the NA was home to 17,876 residents, formed into 7,869 households.
- 1.5 The resident population is comprised of 51% females and 49% males (2021 Census). The proposed forum membership comprises of 62% females and 38% males. Though there is a slight imbalance towards female membership, this is not considered to be a major issue.
- 1.6 The 2021 Census gives the following breakdown of Ethnicity for the NA's resident population. As can be seen from the group membership, the profile is relatively representative, though there are no members of an Asian ethnicity.

Ethnic group	%	Group Membership
Asian	7.9	0%
Black	2.2	9.5%
Mixed	3.7	4.7%
White	83.8	85.7%

- 1.7 The age distribution of the resident population is shown below. It is unlikely that there would be a direct match in age groups given that certain demographics are unable to be forum members (i.e. 0-14), and there is likely to be a greater proportion of people in the older age groups (particularly 85+) that are less able to engage in forum membership. Broadly speaking, the group is fairly representative of age ranges, though there is a strong concentration of people aged 45-64 (which is not unusual of neighbourhood forums).

Age group	%	Forum membership
0-14	16%	N/A
15-24	9%	4.8%
25-44	30%	23.8%
45-64	27%	61.9%
65-84	15%	9.5%
85 and over	3%	0%
Total	100%	100%

- 1.8 The NA proposed forum members comprise a range of professions including in education, business owners, Councillors, health practitioners, managers, skilled professions (engineering, town planning, information management etc.) and administrative positions. The full list is provided at Appendix C.
- 1.9 The addresses of forum members have been mapped by postcode to illustrate the geographical spread of membership. This map can be found in Appendix B. For data protection purposes, the postcodes are mapped by the postcode centroid, rather than on the exact addresses. The map should therefore be interpreted in this way.



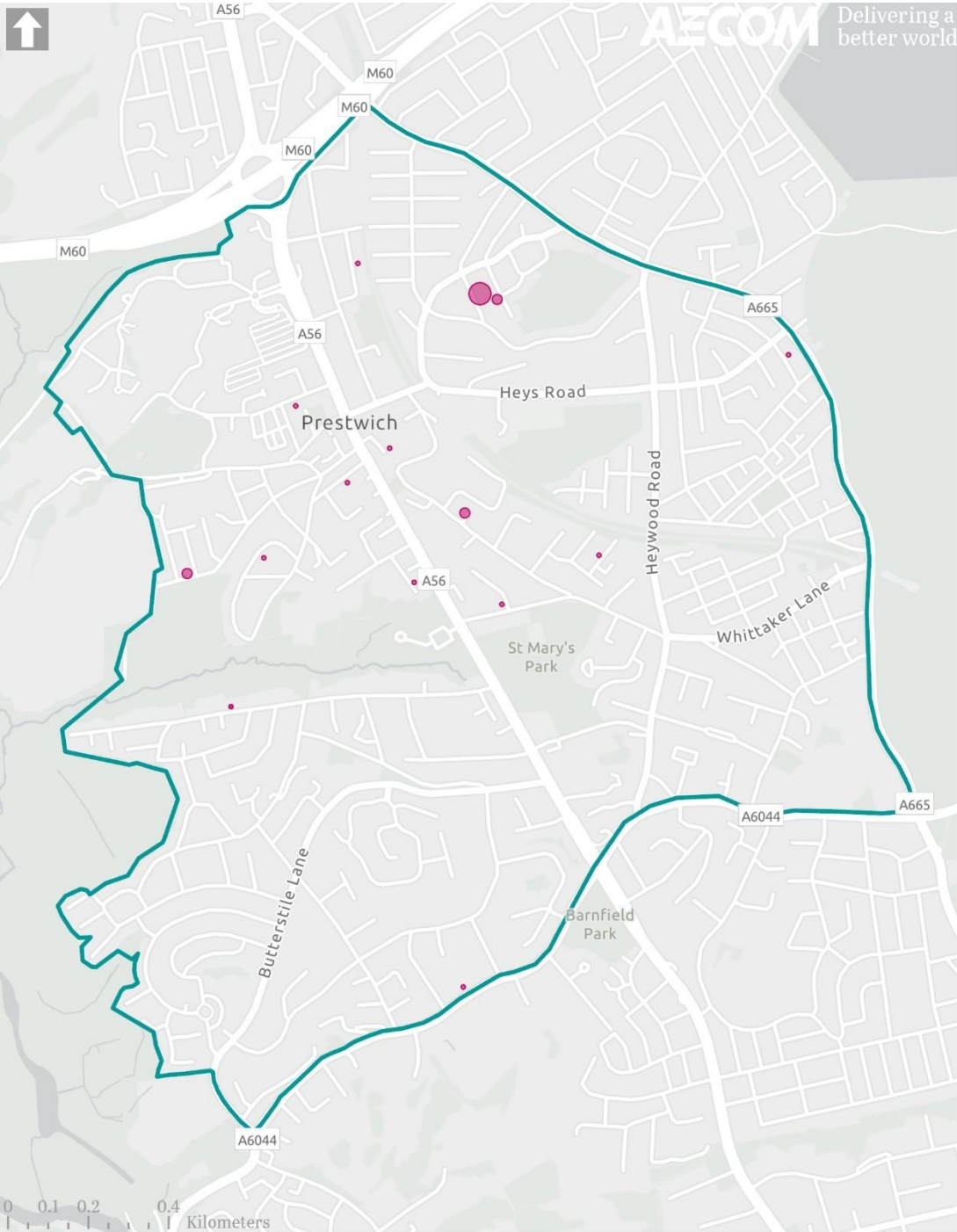
## Appendix A

### List of Output Areas (OA) used as proxy for the Prestwich Village Neighbourhood Area.





#### Output Areas

E00025149	E00025469	E00025491
E00025150	E00025470	E00025492
E00025154	E00025471	E00025493
E00025155	E00025472	E00025494
E00025163	E00025474	E00025495
E00025164	E00025475	E00025496
E00025165	E00025476	E00025497
E00025166	E00025477	E00025501
E00025167	E00025478	E00025504
E00025168	E00025479	E00025519
E00025169	E00025480	E00025520
E00025170	E00025481	E00025521
E00025171	E00025482	E00025522
E00025172	E00025483	E00025523
E00025173	E00025484	E00025524
E00025458	E00025485	E00025526
E00025459	E00025486	E00025527
E00025466	E00025487	E00025529
E00025467	E00025488	E00025536
E00025468	E00025490	E00025569

# Appendix B: Geographical spread of forum members



## Prestwich Neighbourhood Plan

-  Prestwich Neighbourhood Boundary
- | Post code location of members (count)   |
|---|
|  1 |
|  2 |
|  3 |

Esri Community Maps Contributors, Esri UK, Esri, HERE, Garmin, Foursquare, GeoTechnologies, Inc, METI/NASA, USGSContains public sector information licensed under the Open Government Licence v3.0. Contains Ordnance Survey data © Crown copyright and database right 2023.





## Appendix C: Professions of proposed forum members

University lecturer  
General Manager/Councillor  
Town Planner / Surveyor  
Chartered surveyor  
Retired Police Officer  
Nurse - Healthcare, NHS  
Business Owner (Remedial health practitioner)  
Retired NHS Director  
Retired GP  
Architect  
Director of Land Purchase and Development  
Information Security Officer  
Secondary school teacher  
Teacher  
Librarian in High School  
Case worker for home office  
Business Owner  
Development Manager  
Interior architect  
Communications manager  
Business owner

[aecom.com](http://aecom.com)



<b>Classification:</b> Open	<b>Decision Type:</b> Key
--------------------------------	------------------------------

<b>Report to:</b>	Cabinet	<b>Date:</b> 07 June 2023
<b>Subject:</b>	Adult Discharge Schemes	
<b>Report of</b>	Cabinet Member for Health and Wellbeing	

### Summary

1. This report requests approval to commission 8 Nursing Discharge to Assess (D2A) beds, whilst also outlining the other services that will make up Bury's Adult Discharge Schemes for 23/24 outlined in the Greater Manchester (GM) Urgent and Emergency Care Submission.

### Recommendation(s)

- Approval is requested for the Council to commission 8 (eight) Nursing Discharge to Assess beds at Heathlands Nursing Home, Prestwich for a period of 12 months at a cost of £552,578.
- Note that this will be funded using Bury's allocation of Adult Social Care Discharge Fund and Winter Resilience Monies and will therefore have no impact on the Care in the Community budget and that a procurement waiver will be required to approve the 12-month commission of this service.
- Note the update on residential intermediate care, step down dementia beds and the multi disciplinary team as set out this report.

### Reasons for recommendation(s)

5. The Council and NHS GM (Bury) have received £5.629m of Urgent and Emergency Care monies, which includes Bury Council's allocation of Adult Social Care Discharge Fund, from the Department of Health and Social Care to support system flow, NHS waiting lists and rapid discharge from hospital. The commission of the beds above will ensure the Council spends the money in line with the DHSC criteria and support the people of Bury to leave hospital safer and earlier.
6. There are currently 29 commissioned Discharge to Assess and Intermediate Care beds in the borough, not including the Council's own Intermediate Care Facility. These beds have been consistently full and the failure to approve the commission will result in people remaining in hospital longer while waiting to have their long-term needs assessed.

### Alternative options considered and rejected

7. An increased number of Nursing Discharge to Assess beds over and above the 8 proposed in this report were considered but there was insufficient budget available.

## Report Author and Contact Details:

*Name: Matthew Logan*

*Position: Strategic Lead Integrated Commissioning*

*Department: One Commissioning Organisation*

*E-mail: [m.logan@bury.gov.uk](mailto:m.logan@bury.gov.uk)*

---

## Background

### 1. Introduction

- 1.1 In response to pressures in both urgent care and social care; manifested in long A&E waits, significant ambulance waits and problems with flow through both physical acute and mental health trusts, additional monies of £4.55m were made available in 2022/23 in various tranches by the Department of Health and Social Care (DHSC).
- 1.2 All partners in the locality from both statutory bodies (NHS GM, Bury Council, Northern Care Alliance and Pennine Care FT) and non-statutory bodies (Bury Hospice, BARDOC, GP Federation, Age UK and others) worked collaboratively to use these funds to greatest effect.
- 1.3 For the coming financial year, to give greater certainty, the amounts available for the whole of 2023/24 were notified to localities in March 2023.
- 1.4 A multi-disciplinary process took place involving partners from all organisations who commissioned and delivered services in 2022/23 whereby a final submission which was made to NHS GM at the end of March 2023 outlining how this money would be allocated to support the system. This submission was agreed by the Urgent Care Programme Board with approval now being sought by Cabinet for the Council element; the commission of 8 Nursing Discharge to Assess beds.

### 2. Background

- 2.1 During the pandemic and more recently, Bury Council and the wider system have used monies available from the DHSC to commission several Discharge to Assess (D2A) beds. These beds allow for rapid discharge from hospital and provide people with a place to receive safe and effective care, stabilise and have their long-term needs assessed away from a hospital setting.
- 2.2 Twenty-nine Nursing Discharge to Assess beds were commissioned at Heathlands Nursing Home and since the start of 2022; 234 Bury people have been admitted to those beds from hospital with an average length of stay of 53 days.
- 2.3 The funding available for 2023/24 does not allow for the continuation of these 29 beds in their current form.
- 2.4 While there will remain 29 beds in the system these will be made up of 8 Nursing D2A, 8 Nursing Dementia step down and 13 Residential Intermediate Care beds.
- 2.5 These beds are essential to maintain flow through the system, without which there would be an increase in delayed discharges and hospital length of stay.
- 2.6 While agreement is sought to commission the 8 Nursing D2A beds, Bury has

committed to developing a Commissioning Strategy for Intermediate Care; considering Discharge to Assess provision and Intermediate Care, including our in-house Intermediate Care Facility, Killelea and Reablement. This strategy will outline the aims of Intermediate Care in Bury and what is required to meet the needs of the people of Bury in the short to medium term.

- 2.7 This piece of work is essential and will allow for a planned, procurement-based approach to Intermediate Care in the future.

### 3. Adult Discharge Scheme Proposal

#### 3.1 Nursing Discharge to Assess Service

Approval is requested for the Council to commission 8 (eight) Nursing Discharge to Assess beds at Heathlands Nursing Home, Prestwich for a period of 12 months. During this time, a review of Discharge to Assess and Intermediate Care arrangements will be conducted resulting in an Intermediate Care Commissioning Strategy and potential tender.

Nursing Discharge to Assess Service

Provision	Cost per bed	Cost per week	Cost per year
8 Nursing D2A Beds	£1150	£9200	£479,596
GP Cover	£175	£1400	£72,982
<b>Total</b>	<b>£1225</b>	<b>£10,600</b>	<b>£552,578</b>

- 3.2 A procurement waiver has been completed and signed off as necessary to approve the 12-month commission of this service, with a view to a full tender being carried out in 12 months.
- 3.3 These beds will be funded using Bury's allocation of **Adult Social Care Discharge Fund and Winter Resilience Monies** and will therefore have no impact on the Community Commissioning budget.
- 3.4 The funding for these beds was included in the GM Urgent and Emergency Care Submission.

### 4. Residential Intermediate Care – for awareness

- 4.1 This report also makes Cabinet aware of the following additional Adult Discharge Schemes that have been signed off via alternative governance.
- 4.2 In 21/22, the Council went out to tender for 13 Residential Intermediate Care beds. There were no bidders with feedback being that the tender unfortunately occurred during a COVID wave, and the fee rate was insufficient. An Operational Decision Form has been completed and signed off, as advised via the Council's Legal Department, for 13 Residential Intermediate Care Beds to be provided by the Council's Local Authority Trading Company, Persona under the TECKAL exemption.
- 4.3 These 13 beds will be provided at Elmhurst Respite Service. A review has

determined that the reduction in available respite beds will have no impact on the borough's ability to offer respite

- 4.4 The beds are currently funded via the block contract with Persona with a slight increase required due to the change in service provided, added complexities, and increased staff hours this requires. This is a much-reduced cost compared to commissioning via tender to the independent sector and will be funded via the **Winter Resilience Monies** resulting in no increase to the Community Care Budget.

#### Residential Intermediate Care

Provision	Cost per bed excluding current block contract	Cost per week	Cost per year
13 Residential IMC Beds	£174.35	£2,266.60	£118,158
GP Cover	TBC	TBC	TBC
<b>Total</b>	TBC	TBC	TBC

### 5. Step Down Nursing Dementia Beds – for awareness

- 5.1 The Council has received agreement to commission 8 Step Down Nursing Dementia beds in a joint commission with Bolton Council. These beds will support those people in hospital with the most complex dementia needs, including those requiring one to one care and allow them to be discharged to have their long-term needs assessed in a non-hospital setting.

#### Nursing Dementia Step Down

Provision	Cost per bed	Cost per week	Cost per year
8 Step Down Nursing Dementia Beds	£1780	£14,240	£662,160
GP Cover	£175	£1400	£72,982
<b>Total</b>	<b>£1955</b>	<b>£15,640</b>	<b>£735,142</b>

- 5.2 The total cost is derived following phased implementation of the beds i.e. all 8 beds will not be available at go live. An urgent decision and exemption was sought and agreed for the Complex Dementia D2A beds to support system flow and the Discharge Front Runner to ensure the beds were commissioned to start urgently. These beds will help to relieve some of the pressures that the system is currently facing and will reduce the length of time residents are waiting to be discharged from hospital.
- 5.3 These beds will be funded using Bury's allocation of **Adult Social Care Discharge Fund and Additional Health Funding** and will therefore have no impact on the Community Commissioning budget.
- 5.4 The funding for these beds was included in the GM Urgent and Emergency Care Submission.

## 6. Multi-Disciplinary Team – for awareness

6.1 To support the current discharge scheme a Multi-Disciplinary Team (MDT) is in post consisting of:

- 1 Social Work Manager
- 3 Social Workers
- 2 Technical Instructors
- 4 Therapists

6.2 To support the proposed discharge schemes the MDT will require top up funding for a further 12 months at a cost of **£377,122**. This will be funded via the **Winter Resilience and Additional Health Funding** resulting in no increase to the Community Care Budget.

## 7. Adult Discharge Schemes

7.1 The above provision will result in the following being available to support hospital discharge and system flow:

Provision	Number of Beds
Nursing Discharge to Assess	8
Residential Intermediate Care	13
Step Down Nursing Dementia	8
<b>Total</b>	<b>29</b>

## 8. IMC/ASC Discharge Funding Resources

8.1 Below are the funding streams available to the Council to fund the Adult Discharge Schemes

IMC/ASC Discharge Funding Resources	
IMC/ASC Discharge Funding	23/24
Adult Social Care Discharge Fund. This is a new grant announced in the November 2022 Autumn Statement	£1,069,000
Additional Health Funding to support prompt discharge from hospital	£102,000
Winter Resilience Money	£612,000.00
<b>Total</b>	<b>£1,783,000</b>

---

**Links with the Corporate Priorities:**

8. The commission of 8 Nursing D2A beds will allow Bury people to be discharged from both in and out of borough hospitals into a service, within Bury, keeping them local to friends and family.
9. The approach taken by the D2A service, and MDT, is strengths based, looking at what people can do rather than what they cannot do. Indeed, of those 234 who have been through the D2A service since 2022, nearly 30% have returned home with either a care home package, or nothing at all; avoiding the need a permanent admission into a care home.

---

#### **Equality Impact and Considerations:**

14. An EIA has been completed and is available upon request.

---

#### **Environmental Impact and Considerations:**

15. An environmental impact assessment has not been undertaken for the scheme, as there are no implications or carbon impact of this decision.

---

#### **Assessment and Mitigation of Risk:**

<b>Risk / opportunity</b>	<b>Mitigation</b>
Reduction of 29 standard nursing D2A beds to 8 may put pressure on urgent care and increase delayed discharges.	<p>29 beds will still be provided with there now being an option of standard nursing, residential and step-down dementia; something not available in Bury before.</p> <p>The service will be commissioned for a period of 12 months and kept under review. An Intermediate Care Commissioning strategy is being produced to inform future commissions of Discharge to Assess beds.</p>

---

#### **Legal Implications:**

The direct award to the operator of Heathlands, the Federation of Jewish Services, as the only available service provider in the market is legally permissible. It comes within both paragraph 8.5.2 of the Council's Contract Procedure Rules and Regulation 32 (2) of the Public Contracts Regulations 2015.

---

#### **Financial Implications:**

16. The costs of the provision set out in the table below are fully funded from the Adult Social Care Discharge Fund , Additional Health funding to Support Hospital discharge and Winter Resilience Monies set out in paragraph 8.1 and therefore there is a nil cost impact to the Council.



Provision	23/24 Total Cost
Nursing Discharge to Assess Service	552,578
Residential Intermediate Care	118,158
Step Down Nursing Dementia Beds	735,142
Multi-Disciplinary Team Additional Staffing Costs	377,122
<b>Total</b>	<b>1,783,000</b>

17. As part of the monthly budget monitoring process Finance, Commissioners and Social work teams will triangulate and track the expenditure linked to the Care in the Community budget ensuring that all expenditure aligns to the funding provided. Any financial risks/pressures identified will be highlighted to the Director of Adult Social Services as part of the monthly budget monitoring cycle whereby an action plan will be deployed to mitigate any financial risks/ pressures.

**Background papers:**

None.

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

Term	Meaning
D2A	Discharge to Assess – temporary care home bed supported by physios, occupational therapists and nurse staff to stabilise the person receiving the service and have their long-term needs assessed by a social worker away from the hospital environment.
IMC	Intermediate Care - temporary care home bed supported by physios, occupational therapists and nurse staff to stabilise the person receiving the service and have their long-term needs assessed by a social worker away from the hospital environment.

This page is intentionally left blank



<b>Classification:</b> Open	<b>Decision Type:</b> Key
--------------------------------	------------------------------

<b>Report to:</b>	Cabinet	<b>Date:</b> 07 June 2023
<b>Subject:</b>	Sale of Former Police Station, Irwell Street, Bury, BL9 0HE	
<b>Report of</b>	Leader and Cabinet Member for Strategic Growth	

### Summary

This report presents Cabinet with the results of a recent tender exercise for the sale of Former Police Station, Irwell Street, Bury. The site is part of the Accelerated Land Disposal Programme and has been vacant for many years. The sale will bring forward the redevelopment of the land bringing in a capital receipt.

### Recommendations:

#### That Cabinet:

1. Notes the results of the tender exercise for the sale of the Former Police Station.
2. Approves the grant of the freehold to the selected purchaser, upon the gaining of planning permission, which is to be submitted within 3 months of exchange of contracts. Following Cabinet approval, the exchange of contracts to be completed within 12 weeks of receiving the contractual documentation.
3. Delegate the signing of all contracts required to complete sale of the site the Director of Law and Democratic Services.

### Reasons for recommendation(s)

To bring forward the sale of the Former Police Station.

### Options considered and rejected

#### Option 1 - Do Nothing

- In this scenario the property would be left vacant, its condition may further continue to attract anti-social behaviour. The Council would be responsible for ongoing security and maintenance. The property is within the Accelerated Land Disposal Programme and ongoing security and maintenance costs would have to be incurred if the sale did not proceed. This option would not ensure the on-going rejuvenation of the Town Centre. As such, this option has been discounted.

#### Option 2 – Accept the tender from the highest ranked bidder

- This option would see the site developed and location renovated and brought back into use as a viable property within the next 27 months. This option would also bring in a significant capital receipt to the Council in the 2023/24 financial year.

---

**Report Author and Contact Details:**

*Name: Alexandra Hinchly*  
*Position: Strategic Asset Manager*  
*Department: Business Growth & Infrastructure*  
*E-mail: a.hinchly@bury.gov.uk*

*Name: Roger Frith*  
*Position: Head of Land & Property*  
*Department: Business Growth & Infrastructure*  
*E-mail: r.frith@bury.gov.uk*

---

**Key considerations****1. Background**

- 1.1 The Former Police Station off Irwell Street has been vacant since 2016 when its former use as GM Police Headquarters ceased. It was approved for demolition at cabinet on 12<sup>th</sup> April 2017 and the demolition started in 2018. Since this time the site has been part of the accelerated land programme, which had final tenders invited to CBRE on the 8<sup>th</sup> of February 2023.
- 1.2 CBRE (the Councils agents) were formally instructed to market the Former Police Station with bids invited for the 8<sup>th</sup> February 2023. CBRE created in-house sales particulars, that were approved by Bury Council. The sales particulars included details of the property, planning context and disposal process. These were circulated amongst CBRE's database of active developers and investors in the Northwest, Yorkshire and Nationwide. Environmental and technical information was provided via CBRE File Transfer link.
- 1.3 The offers were accepted with planning briefs and tender packs of what the bidders would offer giving an indication of what uses the Council should deem acceptable from several perspectives including planning, abnormal deductions, scheme idea and bidding criteria.
- 1.4 It is proposed that the site is offered on a freehold basis to the purchaser, which will contain restrictions on use for residential development.
- 1.5 Tender documents were issued in September 2022, with a return date of 8<sup>th</sup> February 2023.

- 1.6 Six compliant tenders were received and have been assessed by CBRE on behalf of the Council. One bid was received after the deadline and therefore was not able to be accounted.

## **2. Current Position**

- 2.1 Full details on the submitted bids can be found in the Part B version of this report.

## **3 Winning Bid Proposal**

- 3.1 Full financial details of the winning bid can be found in the Part B version of this report.
- 3.2 The site is proposed to be divided into 2 no 40 bed care homes, each circa 2680m<sup>2</sup>. Proposed to be positioned in good size plots both buildings have adequate parking facilities and turning for large vehicles with associated landscaping for communal gardens, subject to planning.
- 3.3 The building to the north of the site is parallel to Irwell Street and Lower Bank Street providing a strong relationship to the existing street scene. Orientated to promote north-south connectivity and ensure that streets and open spaces are active, overlooked and safe. The building to the south of the site is positioned to face onto Jubilee way.
- 3.4 The building's mass will be broken up with bays and potential lower elements of roofline subject to further design development. The developer studied the site in the Bury Masterplan brought together by the council and have replicated the development areas as indicated with large green areas.
- 3.5 Typical elevation for a three storey Health Care building is shown below. The buildings tend to be three storey and have a mixture of different materiality depending on the location. They use a mixture of window styles depending on the use of the room, windows in bedrooms have multiple openings for ventilation and to reduce overheating along with larger windows/curtain walling in communal areas for light.



Typical Elevation

- 3.6 The former police station was circa 6+ stories in height and it is felt that the previous massing and scale of the site would require a new proposal of scale on the site particularly to Jubilee way. With developer's typical 3 storey design the site would have presence without overshadowing the properties on Irwell Street.

#### **4.0 Links to Housing Strategy**

- 4.1 This is an opportunity for the Council to progress the development of a Brownfield site which will lead to a significant housing development in line with the Councils Housing Strategy.
- 4.2 Changing the use of some retail sites to create an aspirational housing offer that includes affordable homes with good access to leisure facilities, parks, culture, art and a wide range of community facilities, could be one route to realising our ambition for '15- minute neighbourhoods'.
- 4.3 In every place there is scope to remodel the public spaces between the homes to provide more congenial spaces for people to meet and enjoy together.
- 4.4 The results of the Housing Strategy analysis and housing needs assessment is telling us that new extra care housing and remodelled sheltered housing has a significant part to play in housing our frail population going forward. Along with peer-led, networked communities of support wherever possible for people with a wide range of needs such as learning disabilities, mental health issues, experience of homelessness or addiction.
- 4.5 As we consider how to best remodel our sheltered schemes, and plan for new extra care schemes, over the coming years we will consider with our Community Hubs how these schemes might develop closer connections to a range of local facilities including health centres, shops, schools, leisure, community and faith centres. This will make it easier for people living in the schemes and in the surrounding areas to connect with other local

residents and access informal support, facilities and activities. We will also consider how these neighbourhoods might support intergenerational connections and recreational activity. We will learn from the COVID-19 experience to make sure these hubs can enable high levels of support while maintaining social distancing.

- 4.6 Bury has a lack of Adult Social Care complex needs care home provision, resulting in often high-cost placements having to be made out of borough. This opportunity allows for the development of an in-borough provision that will meet the current and future needs of Bury residents. As outlined in the Council's Adult Social Care Market Position Statements, demand for complex need services continues to rise and this provision supports our wider development of the provider market to ensure people have services that will meet their needs, in their locality.

## **5. Social Value**

- 5.1 Jobs: Based on the experience of delivering 35 specialist nursing homes across the UK, the Health Care developers can expect that the Proposed Development of 2 x 40 bed facilities will provide employment for up to 100 people, with these being a mix of full-time and part-time jobs. A proportion of those employed at the Proposed Development will probably live locally in Bury. There is a need for new local employment opportunities in Bury in light of the ongoing economic impacts of the coronavirus pandemic and cost of living crisis.
- 5.2 Growth: The Health Care developer promotes responsible regional business, for example we procure with locally based small and medium enterprises (SME), support sub-contractor opportunities and open up opportunities to SMEs and the third sector.
- 5.3 Social: Their specialist care homes are designed with future residents in mind, not only to provide amenity but to also create nodes in communities which create sense of place and have a direct impact on health and wellbeing. Through the nature of delivering complex needs care homes, they create healthier, safer and more resilient communities, for example, supporting vulnerable people and marginalised communities, working with community groups and projects, and volunteering. The Health Care developer engages with local communities and facilitates community cohesion. The developer model encourages social cohesion, incorporating communal living space and access to dining, activity and therapeutic areas. It also provides step down bed facilities to seek to rehabilitate back into the community.

---

### **Links with the Corporate Priorities:**

The proposal:

- Will bring a plot of disposal land back into use and mitigate the current costs of security and maintenance that the Council is currently incurring.
- Provide training opportunities during the construction period.
- Provide provision for adult services within the area.

---

### **Equality Impact and Considerations:**

The proposal for supported living accommodation addresses a need in Borough and positively supports the elderly and residents with a disability.

---

### **Environmental Impact and Considerations:**

The proposal involves a low carbon design where the building fabric, the building services and the management of a building determine the energy use of a building. In understanding this, the design team can take measures to advance sustainable design from the earliest stages of a development.

The potential measures that can be incorporated into the design and construction of the development to reduce its energy requirement and carbon footprint. Within the Energy Hierarchy these measures are classified as lean, clean and green and permanently reduce the energy requirement.

### **Assessment and Mitigation of Risk:**

<b>Risk / opportunity</b>	<b>Mitigation</b>
That the sale fails to proceed	The purchaser has indicated that they can exchange conditional contracts within 12 weeks of contract papers being received by the purchaser's solicitors. Submit a planning application for the proposed development no later than 3 months from exchange. Contract period to obtain planning permission – 9 months from exchange of contracts. Completion no later than 30 days upon satisfactory planning. In the event of a refusal of planning permission the contract will be extended for 12 months to allow the purchaser to consider the planning outcomes.
The purchaser has insufficient funds to complete the renovation works	The prospective purchaser has provided proof of funds for the purchase.
The purchaser seeks change use to a commercial development	The site is to be sold upon the granting of residential planning permission and is to be restricted to residential use.

---

### **Legal Implications:**



The financial details of the bids are set out in the accompanying part B report. This tender exercise is legally complaint, legal advice and support will be provided throughout.

---

**Financial Implications:**

This site was included within the accelerated land disposal programme and as part of the Capital programme that was approved by Council in February 2023 was anticipated to generate a capital receipt in quarter 4 of this financial year. This capital receipt will then be used either as part of the flexible use of capital receipts policy to fund transformation or to fund future capital projects.

The provision of additional extra care accommodation within borough should also provide social and benefits for residents within the borough requiring this type of accommodation and potential financial benefits to adult social care and health budget depending upon the needs of those residents living in the accommodation.

---

**Background papers:**

None

This page is intentionally left blank

<b>Classification:</b> Open	<b>Decision Type:</b> Non-Key
--------------------------------	----------------------------------

<b>Report to:</b>	Cabinet	<b>Date:</b> 07 June 2023
<b>Subject:</b>	Bury Corporate Plan Performance and Delivery Report Quarter Four & End of Year 2022-23	
<b>Report of</b>	Cabinet Member for Corporate Affairs and HR	

### Summary

1. This report provides a summary of key delivery and performance that occurred during Quarter Four (January – March) 2022-23, aligned to the 3R priorities, and provides an End of Year summary.
2. The Delivery Unit and Strategic Performance and Intelligence team have streamlined this report to highlight the key areas of delivery and performance that evidence progress towards the 3R priorities set out in Bury Council's Corporate Plan.

### Recommendation(s)

3. That Cabinet:
  - Note the performance and delivery against the 3R priorities and the 2022-23 Corporate Plan delivery objectives.
  - Note the ongoing developments to strengthen and improve this reporting process and functionality.

### Reasons for recommendation(s)

4. This report continues our commitment to "strengthening the basics" by embedding the corporate business planning process across all the work of the Council and NHS Bury Integrated Care Partnership (ICP). This will allow for more effective performance management at organisation, departmental and officer level.

### Alternative options considered and rejected.

5. No alternative option considered.

---

### Report Author and Contact Details:

*Name: Helen Smith*

*Position: Head of Strategic Performance and Intelligence*

*Department: Corporate Core*

*E-mail: [h.smith@bury.gov.uk](mailto:h.smith@bury.gov.uk)*

---

## Background

6. In 2020 Bury Council and Bury CCG (since July 2022 the NHS Bury ICP) led the development of the LET'S Do It! Strategy for the borough of Bury which sets out the vision for the next ten years. In 2021 a corporate strategic planning process was established, which provided an annual, integrated strategic corporate plan for the Council and NHS Bury ICP to guide the partnership's delivery against the LET'S Do It! vision.
7. Progress is monitored through monthly reports to the Council's Executive Team and then quarterly to Cabinet. The corporate plan was aligned to the 3R priorities in July 2021 and was refreshed to address the new 3R priorities agreed after the local elections in May 2022. This report outlines the delivery and performance during quarter four 2022-23, against the 3R's and associated corporate plan priorities.
8. A refreshed reporting style is introduced for this quarter to allow for a more streamlined summary of progress and activity as well as give more insight into the trend of performance for associated measures.
9. There will be further review of this process for the 2023-24 Corporate Plan.

---

## Links with the Corporate Priorities:

10. This report references the contribution that the Council and NHS Bury ICP have made in Quarter Four (January 2023 – March 2023) to the delivery of the LET'S Do It! Strategy through delivery of the Corporate Plan for 2022-23.

---

## Equality Impact and Considerations:

11. Not applicable

---

## Environmental Impact and Considerations:

12. Not applicable

---

## Assessment and Mitigation of Risk:

Risk / opportunity	Mitigation
Not applicable	

---

## Legal Implications:

13. There are no legal implications arising from the report however the updating report to Members and the Corporate plan form a fundamental part of our governance assurance to Members.

---

## Financial Implications:

14. There are no direct financial implications arising from this update report, although there are a number of key finance performance targets and savings delivery targets included within this report.

---

## Background papers:

- Bury 2030 Community Strategy – LET'S Do It!

- Bury Council & Bury CCG (NHS Bury ICP) Corporate Plan 2022-23

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

Term	Meaning
A&E	Accident and Emergency
CCG	Clinical Commissioning Group
CIN	Children in Need
CLA	Children Looked After
DSG	Dedicated Schools Grant
EHCP	Education and Health Care Plan
FOI	Freedom of Information
FTE	Full Time Equivalent
GM ICS	Greater Manchester Integrated Care System
HR	Human Resources
ICP	Integrated Care Partnership
JSA	Job Seekers Allowance
KPI	Key Performance Indicator
OFSTED	Office for Standards in Education, Children's Services and Skills
RIBA	Royal Institute of British Architects
SEND	Special Educational Needs Disability
UC	Universal Credit

## **Background**

The LET'S Do It! strategy presents an ambitious vision for the borough through to 2030. It is a commitment to a decade of reform and a bold ambition to tackle deprivation, reduce inequality and boost economic growth at a rate that is faster than the UK average. Developed through the Team Bury Partnership, the annual State of the Borough Report provides a high-level summary of our progress against these at the end of each financial year. In 2022/23, the following are key activities that have taken place:

- Support to residents and businesses with cost-of-living initiatives. This was underpinned by the development of a Cost of Living and Anti-Poverty strategy through a series of summits with other public sector partners and the voluntary and community sector. The response has included the targeted delivery of Household Support Fund Payments and energy rebates to households in Council Tax bands A-D.
- Development of a borough-wide Economic Strategy through co-design with residents and businesses, as well as including a new baseline of economic data which models the impact of COVID-19 on key economic indicators.
- Progress towards carbon neutrality with progress in decarbonising publicly owned buildings.
- Expanding the public service reform agenda through embedding the neighbourhood model which now includes caseworkers from the Health and Care Integrated Neighbourhood Teams; Children's Early Help and a pilot network around Improving Adult Lives. A parallel focus on place-based community engagement is increasingly visible through the network of community groups and the leadership of our Voluntary, Community and Faith Alliance (VCFA).
- Health and care transformation has continued, despite the increasingly difficult challenge of recovery following the pandemic, across the planned priorities of urgent care; planned care, community-based services, mental health, and wellbeing and learning disabilities. 2023 also saw the transition of the Clinical Commissioning Groups into the NHS GM ICS in July and a place-based lead for Bury agreed.
- A Children's Improvement Plan has been developed and agreed with Ofsted, with Programme Governance and an Improvement Programme Board established to monitor progress. Further Ofsted Monitoring Visits took place in June and October.
- Delivery of strategic regeneration sites in Prestwich, Ramsbottom, and Radcliffe, including the Bury and Radcliffe Levelling Up Schemes has started. Consultation with the public on the draft Bury Town Centre Masterplan and the draft Ramsbottom Town Centre Plan is now complete.

When the LET'S Do It! Strategy was published and the overarching outcomes developed, high level outcome measures were chosen to monitor impact from activity across the partnership. These measures are typically published at least annually.

For the 2022/23 refresh there is new data against most of the outcomes, supplemented by refreshed data sources and measures to demonstrate progress in a timelier way. This data highlights the challenges faced by the borough as part of the continued response to COVID-19, both in terms of health inequalities and economic activity.

Measures for economic growth and digital connectivity have been replaced to align with the Greater Manchester Strategy and to enable more frequent updates and benchmarking.

This report will be available in July following validation through the Team Bury Partnership.

**Corporate Plan: Summary of Progress Towards Outcomes**

The table below provides a summary of progress towards the priorities listed within the 2022/23 Corporate Plan. These priorities were shaped around the overarching 3Rs framework covering Response, Recovery and Renewal. It should be noted that the timescales for these activities were not all limited to 2022/23 and therefore the RAG rating is based on whether the project is on track for where it should be by Quarter Four 2022/23.

<b>COMPLETE</b>	<b>SUMMARY</b>
	<ul style="list-style-type: none"> <li>• Radcliffe People and Communities Plan agreed.</li> <li>• Population Health System governance redesigned and implemented.</li> </ul>
<b>On Track</b>	<b>SUMMARY</b>
	<ul style="list-style-type: none"> <li>• Anti-poverty plan co-designed and implemented. Under continuous review.</li> <li>• KS4 attainment improvements for our disadvantaged children.</li> <li>• Improved attendance and expansion of the virtual school.</li> <li>• Continued delivery of planned improvements in Ofsted response plan.</li> <li>• Work on graduated approach pathways for SEND continues and modelled to deliver an impact and deliver improvement in outcomes.</li> <li>• Economic regeneration continues to be delivered on plan: Bury Market and Flexi Hall, Radcliffe Levelling up programme, Radcliffe SRF, and the Ramsbottom and Bury Town Centre plans.</li> <li>• Bury East People and Communities Plan drafted and shared with the Town Centre Advisory Board.</li> </ul>
<b>Behind Schedule</b>	<b>SUMMARY</b>
	<ul style="list-style-type: none"> <li>• Whilst there has been some good progress around Health and Care system transformation in terms of reducing waiting times these remain high.</li> <li>• The transition to the GM ICS is being managed well locally and relationships with GM maintained. Timescales have slipped particularly around staff consultation it is now hoped for new structures to be in place over the summer.</li> <li>• The delivery of Project Safety Valve (PSV) for SEND is being impacted by new growth of EHCPs and demand following COVID-19. Targeted work is underway to model the new picture of demand and strengthen and develop new workstreams of action. The Department for Education have asked for continued assurance that the project is on track and for a new management plan to be completed linking activity milestones to financial savings targets. This is to be submitted in June.</li> </ul>
<b>Significantly behind</b>	<b>SUMMARY</b>
	<ul style="list-style-type: none"> <li>• There has been delays to the launch of the Bury East Family Hub, which is now expected for September 2023 rather than April, due to building availability issues.</li> </ul>

The next section of the report sets out the detailed action under each of these priorities and the corresponding progress.

## Response 1: Update the poverty reduction strategy including an urgent response to the cost-of-living crisis, for residents & businesses.

### Summary

Following the co-production and refresh of the Anti-Poverty Strategy in Quarter Two, Quarter Four saw continued implementation of the strategy with the first round of Community Grants awarded and the second round opening in February 2023.

Working with community partners has seen targeted delivery of the Household Support fund with over £1,478,734 provided. New provisions via the Household Support Fund were also agreed to cover February half-term and the Easter holidays.

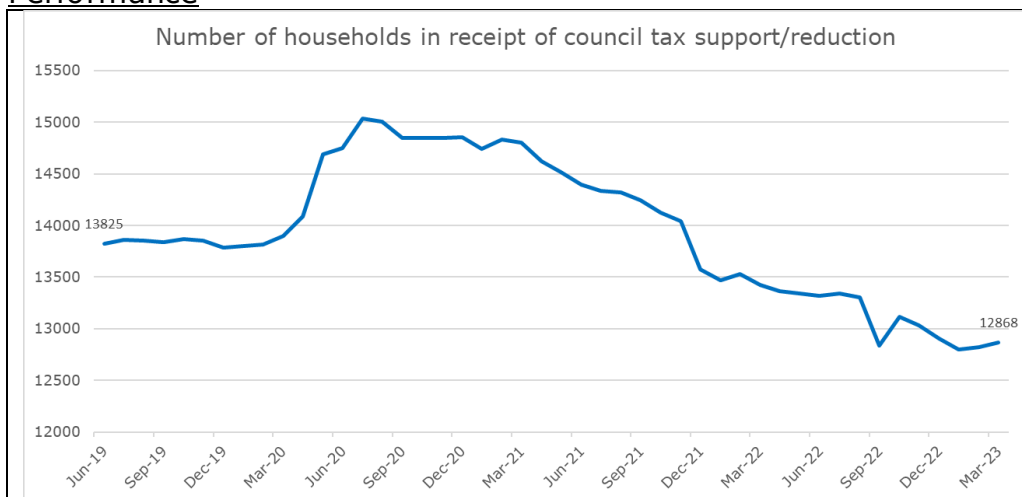
The amount of council tax support administered has remained steady throughout Quarter 4 at around 12,800 residents being in receipt. The impact of COVID-19 on the number of Job Seeker Allowance and Universal Credit claimants is still evident but has reduced dramatically from its peak of 8,465 in May 2020.

Quarter Four also saw further cost-of-living support agreed in the Council budget, with a new Household Support Fund announced, and a policy paper taken to the Policy Advisory Group in March 2023 to consider further schemes and provide an evaluation of work to date. Throughout Quarter Four planning has commenced for use of the Household Support Fund for 2023/24, including a review of best practice from Greater Manchester and beyond.

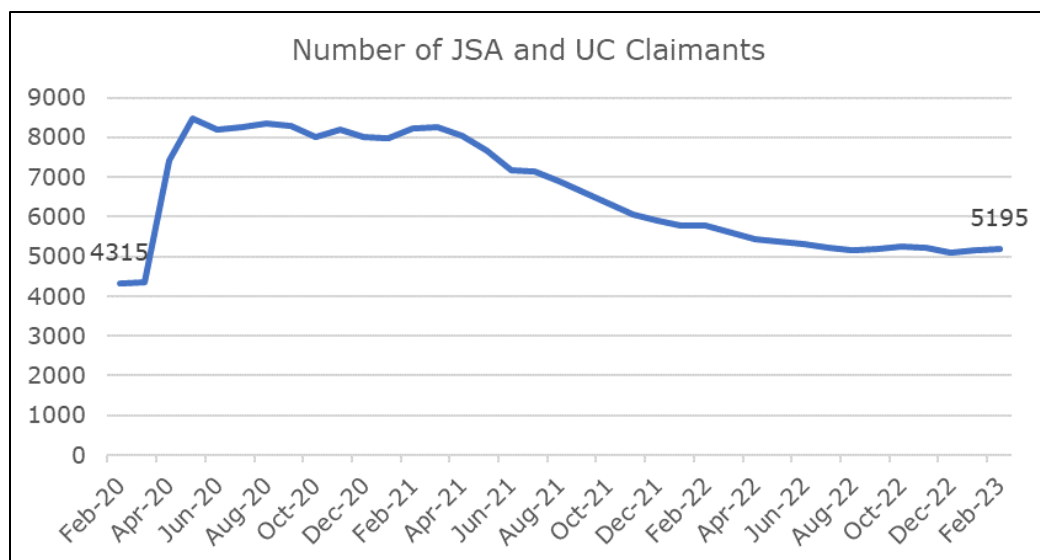
### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Anti-poverty action plan implemented	

### Performance







## **Response 2: Supporting the health and care system to reduce waiting times, improve access and lessen inequalities, working through the Bury Integrated Care Partnership and in the GM ICS.**

### Summary

The programme of transformation continued through Quarter Four with significant delivery in pathway development within urology, glaucoma, orthopaedics, long COVID and through the Elective Care Recovery Board.

To support the urgent care system a turnaround programme was established in Quarter Two that included a supplementary Urgent and Emergency Care Improvement Plan. Delivery and monitoring of the programme continued throughout Quarter Four and in particular, planning has taken place for Winter 2023/24 schemes.

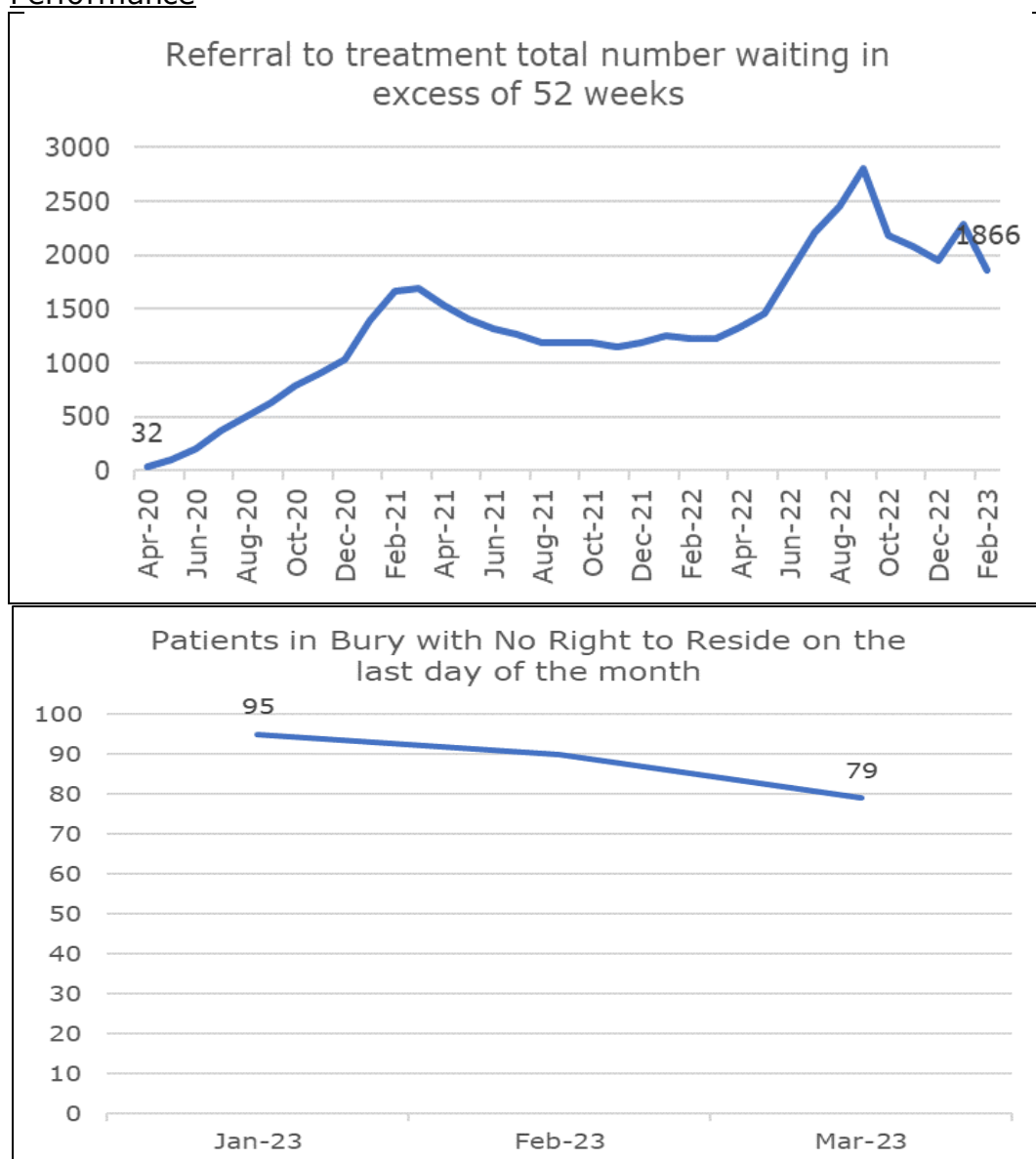
The adult social care transformation programme has been developed and is now moving into implementation to support work across the health and care system. In addition, the Health Inequalities Strategy paper was completed in Quarter Four and endorsed by lead members for health.

The data shows that Referral to Treatment waiting times of over 52 weeks has reduced by over 33% since the end of quarter two, despite a small spike in early 2023.

Patients in Bury with no right to reside was only introduced as an updated measure in January 2023 and has already shown a reduction towards the end of the quarter.

### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Supporting the Health and Care system to cope with COVID-19 and the backlog of demand	
Population Health system	
Health and Care System Transformation including Urgent and Elective Care and Mental Health, Frailty, Adult Social Care Transformation, population health, learning disabilities, primary care, community services	
Managing and overseeing transition to ICS	

Performance

### **Recovery 1: Strengthened partnership working with parents and schools including reducing the Dedicated Schools Grant deficit.**

Summary

Delivery of the Project Safety Valve (PSV) programme continued in Quarter Four with a submission to the Department for Education (DfE) in January 2023, which included a confirmed financial position and a refreshed position of the workstreams within the programme.

Throughout Quarter Four, PSV multi-agency workshops were held (led by the Chief Executive and including health colleagues), new banding work was completed and an agreed panel for allocation of placements was put in place in relation to September admissions. Additionally, refreshed PSV & SEND Governance arrangements are to be put in place, ensuring clarity where there are areas of overlap. Next steps include working with the DfE on a revised 10-point plan, with identified savings projections, and implementing the refreshed the Joint Commissioning Strategy. The plan for enhanced resource provision for Bury's young people is in place and work will continue into 2023/24.

The Virtual School has recently recruited to support the expansion of the role of the virtual school with the successful candidates starting on the 3 January 2023.

During Quarter Four a software system, which works with our children's social care database was implemented to enable visibility of live attendance data of children with a social worker. By the close of March 2023 live attendance data was available for 65 schools (with plans to extend the reach further throughout 2023/24). Other activity includes the Virtual School Inclusion Adviser working directly with young people, who are persistently absent from school, to improve their attendance. In addition, all schools were offered funded attachment and trauma training to understand the needs of vulnerable children and how to effectively support them in school, thus promoting good attendance.

#### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Delivery activity within the Safety Valve programme to reduce the Dedicated Schools Grant deficit and strengthen SEND, EHCP offer and DSG grant spend	
Improve education outcomes at all Key Stages, particularly Key Stage 4	
Increasing attendance levels through a strengthened strategic approach to attendance and by the expansion of the role of the Virtual school	

#### Performance

##### Attendance:

Primary Overall Absence Full Academic Year	2019	2021	2022	Trend	Bury	Nat	Stat N	NW
All Pupils	4	3.6	5.7		5.7	6.3	6.2	6.1
National	4	3.6	6.3					
Free School Meals - eligible in the last 6 years (FSM6)	5.7	5.5	7.5		7.5	8.4	8.8	8.1
Non Free school Meals - not eligible in the last 6 years (FSM6)	3.5	3	5.1		5.1	5.5	5.3	5.2
SEN EHCP	7.4	8.4	10		10	9.7	9.9	8.9
SEN Support (K)	5.4	4.9	6.8		6.8	8	8.2	7.7
Non SEND	3.7	3.3	5.4		5.4	5.9	5.8	5.7

Secondary Overall Absence Full Academic Year	2019	2021	2022	Trend	Bury	Nat	Stat N	NW
All Pupils	5.8	5.6	8.8		8.8	9	9.1	9.2
National	5.5	5.5	9					
Free School Meals - eligible in the last 6 years (FSM6)	8.7	9.4	12.8		12.8	13.2	14.4	13.4
Non Free school Meals - not eligible in the last 6 years (FSM6)	4.7	4.3	7.4		7.4	7.4	7.4	7.4
SEN EHCP	7.5	16.4	14.8		14.8	13.7	14.4	13.7
SEN Support (K)	9.2	10	12.9		12.9	12.7	13.1	12.8
Non SEND	5.2	4.9	8		8	8.3	8.5	8.5

##### Attainment:

Attainment 8	2019	2022	2023	Trend	Bury	National	Statistical Neighbours	Regional
All Pupils	44	46.3			46.3	48.9	49	47.1
National (State Funded)	47	48.9						
Disadvantaged	35	37.8			37.8	37.5	36.2	36.2
Other Pupils	47	49			49	52.6	52.4	51.7
SEN EHCP	17	17.7			17.7	14.3	14.7	13.3
SEN K	29.7	33			33	34.9	34.6	33.6
Non SEND	47	49			49	52.5	51.9	50.6

## Recovery 2: Beginning the development of people & communities plans for each of our neighbourhoods, including the pilot of a Family Hub.

### Summary

Quarter Four saw continued delivery of the Bury East and Radcliffe People & Communities plan. Learning from these will be built into the developing plans for the remaining areas.

The East Bury Family Hub pilot has progressed. There is now an established network and leadership team in East Bury, that has developed the offer that will be delivered from the Redvales Building which is in the process of being re-purposed as the East Bury Family Hub. An integrated approach to our offer from the Family Hub has been agreed by the East Bury leadership team. There is a delay in the use of the building due to delay in the architectural work required but this is now complete and following a tender process a builder has been identified. The building work is due to be completed over July and August. Launch now expected in September 2023 with discussions ongoing to map the offer in Radcliffe and identify a site for delivery.

### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Develop locality teams to a Family Hub model through Bury East pilot	
Embedding the Neighbourhood Model - Bury East People Plan drafted	
Embedding the Neighbourhood Model - Radcliffe People & Communities Plan agreed	

### Performance

Performance measures for this priority are under development as we work to identify the most appropriate data sources and indicators to use.

In the interim the latest turnaround position on our Supporting Families programme can be used to understand the success of this type of multi-agency approach. For 2022/23 Bury made 432 family attachments to the programme, in line with targets agreed by the Department for Levelling Up, Housing & Communities. By the latest submission there were 191 families with successful outcomes evidenced through case worker assessment and data analysis.

### Recovery 3: Delivery of the children's OFSTED improvement plan

#### Summary

Delivery of the actions within the Children's Improvement Plan continued during Quarter Four overseen by the Improvement Programme Board and a supporting governance framework. A third Ofsted monitoring visit took place on 28<sup>th</sup> February -1<sup>st</sup> March which endorsed direction of travel and confirmed areas of focus for the next period.

The Improvement Plan continues to be reviewed to reflect learning from latest monitoring visits and Department for Education review feedback.

Performance headlines include continued moderation of the amount of incoming work for Children's Social Care which is now down to a level beneath the average for similar authorities. This represents a considerable positive change, with demand falling consistently over the past year. The overall timeliness of new assessments is good, but the quality of those assessments still needs to improve, as indicated by the high re-referral percentage.

The volume of child protection activity also continues to fall and has returned to a level close to similar authorities during the spring of 2023. Despite this, the number of child protection plans remains slightly higher than similar areas. The proportion of children with new plans that had previously been subject to a plan remains low at 9%.

Fewer children have been escalated into public care from child protection plans or pre-proceedings, with over 70% of child protection plans ending in step-down. The total number of children in care continues to remain in line with similar areas, with both the number of children entering and the number leaving care remaining lower than the national average.

For those children who are in care, the stability of homes is showing signs of improvement, both for those in care for the long term and for those suffering chronic instability. This is welcome as it follows a period of worsening or weak performance.

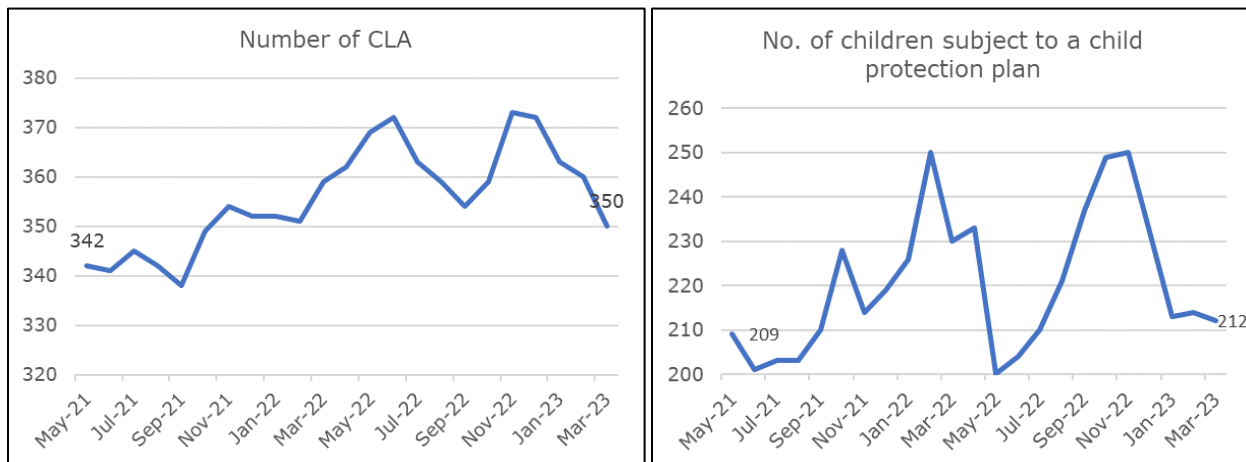
Looking at proxy measures for practice, the currency and frequency of case supervision (where a team manager leads a structured discussion with a social worker about a child and their family) remains steady at over three-quarters within expected timescales.

Finally, there are significant positives in the workforce: relatively low levels of sickness (8.8 days per FTE, compared with over 14 for the council as a whole), the number of new social work starters exceeding the number of leavers consistently over the past 10 months, and a steady permanent senior leadership with more permanent team managers starting in April and May 2023. The dependence on agency workers remains and this will continue until the arrival of the international recruits approved as part of the Improvement Plan. The loss of one managed team of agency workers has raised average caseload levels slightly, although they remain less than 18 children per worker.

#### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Delivery of activity within the OFSTED Improvement Plan	

## Performance



(CLA = Children Looked After)

## Recovery 4: Work with stakeholders to deliver the SEND improvement plan.

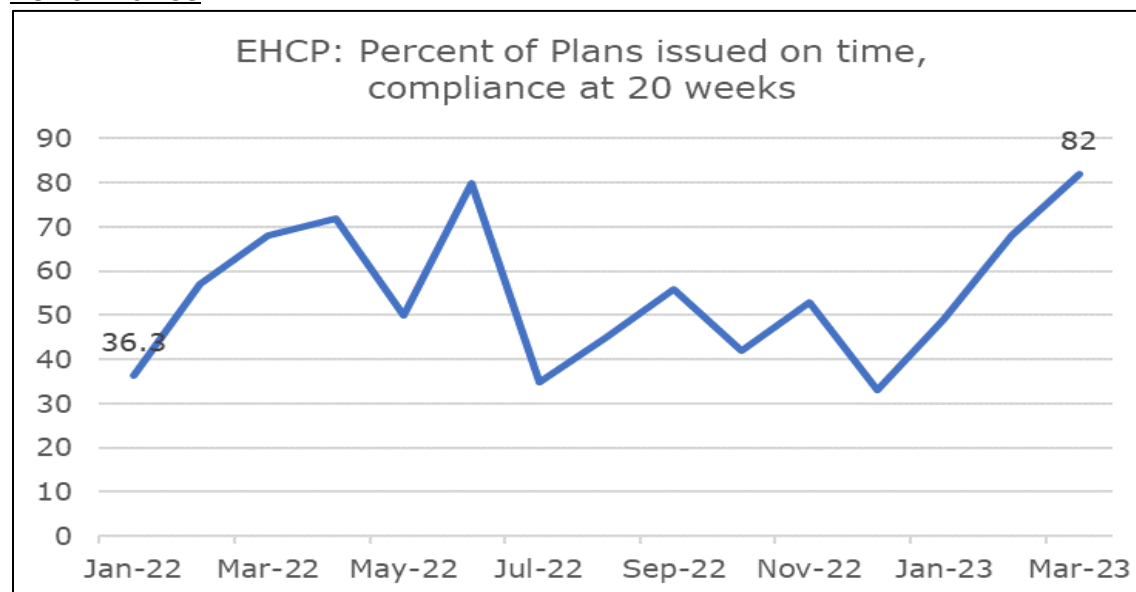
### Summary

The multi-agency improvement programme board and associated governance continues to drive and manage the work programme. Manchester University agreed to support the graduated approach rollout through additional oversight and direction via the Education Psychology Service. The graduated approach is designed to provide a range of therapeutic and other SEN support from the early identification of need prior to formal processes such as Education Health and Care Plans (EHCPs) being put into place.

A Supported Employment Forum Planning Group was established in March 2023 with a view to launching a full Forum in 2023-24. Additionally, within the EHCP process planning for adulthood outcomes were embedded in all paperwork to support the post-16 employment agenda.

### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Delivery activity within the Safety Valve programme to reduce the Dedicated Schools Grant deficit and strengthen SEND, EHCP offer and DSG grant spend	
Develop SEND integrated transparent pathways through the revised Graduated Approach	
Improve the outcomes of SEND children and young people so they attain educationally to the best of their ability and potential	

Performance

While there has been sustained positive improvement in the timeliness of new plans, the volume of new plans being issued remains a concern, with 430 issued in the calendar year 2022, and a further 124 in the first three months of 2023. While there is no national comparator information for 2022 available at this point, it is very likely that this volume of new plans will place Bury amongst the highest fifth of local authorities national, for new plans per head of population. This is important, as earlier intervention and prevention to offer help and meet needs at the earliest opportunity, i.e., prior to assessment for a plan, is one of the cornerstones of the SEND Improvement Plan.

Further performance measures for this priority are under development as we work to identify the most appropriate data sources and indicators to use particularly around SEND employment. However, we now have the latest position on average attainment scores for pupils with SEND (SEND attainment highlighted in yellow – the red box denotes non-comparable data to previous years):

<u>EYFSP - % achieving GLD</u>	2019	2022	2023	Trend	Bury	National	Statistical Neighbours	Regional
All Pupils	71	63			63	65	66	62
National (State Funded)	72	65						
Free School Meals (FSM)	60	50			50	49	48	46
Non Free school Meals (Non FSM)	73	66			66	69	69	66
SEN EHCP	9	5			5	4	3	3
SEN K	26	20			20	23	20	20
Non SEND	77	70			70	71	71	68

<u>KS1 Reading, Writing and Maths EXS+ %</u>	2019	2022	2023	Trend	Bury	National	Statistical Neighbours	Regional
All Pupils	61	51			51	53	-	51
National (NCER)	65	53						
Disadvantaged	49	38			38	37	-	35
Other Pupils	64	55			55	58	-	56
SEN EHCP	8	7			7	6	-	5
SEN K	21	15			15	17	-	15
Non SEND	71	59			59	61	-	59

<u>Y1 Phonics Expected %</u>	2019	2022	2023	Trend	Bury	National	Statistical Neighbours	Regional
All Pupils	82	76			76	75	77	74
National (State Funded)	82	75						
Disadvantaged	69	66			66	63		62
Other Pupils	85	80			80	80		79
SEN EHCP	9	21			21	19	16	17
SEN K	47	50			50	44	42	42
Non SEND	88	83			83	82	83	81

<u>KS2 Reading, Writing and Maths EXS+ %</u>	2019	2022	2023	Trend	Bury	National	Statistical Neighbours	Regional
All Pupils	65	59			59	59	60	58
National (State Funded)	65	59						
Disadvantaged	50	44			44	43	43	42
Other Pupils	71	66			66	66	67	65
SEN EHCP	14	9			9	7	6	6
SEN K	22	20			20	21	21	20
Non SEND	75	70			70	69	70	68



## **Renewal and Regeneration 1: As part of the Economic Development Strategy ensure delivery of our strategic regeneration sites in Prestwich, Ramsbottom, and the Radcliffe Strategic Regeneration Framework, including the Bury and Radcliffe Levelling Up Schemes**

### Summary

#### *Radcliffe Hub*

The Radcliffe Hub & Market Chambers project is progressing and work will shortly start on site. The final stage of RIBA Stage 4 (the final stage of design) is now complete, and the Council will receive final tendered costs over the next few weeks. Contract matters are well advanced, and the team are currently working with the contractor to finalise the NEC 3 main contract, satisfactory completion of which will enable the parties to begin main construction. The majority of utilities diversions have now occurred close the location of the proposed Hub building, and further extensive diversion works will be carried out over the next 2 months.

The vacant possession strategy required to facilitate construction is nearing completion, with only one tenant remaining, which will move to an alternative location over the next 3 weeks. Enabling works are scheduled to begin shortly, once remaining utilities diversions, main contract matters and the completion of the vacant possession strategy are achieved.

#### *Bury Flexi Hall*

RIBA Stage 3 is now complete and the project team are working up RIBA Stage 4 plans. A Planning Application for the project has been submitted and is currently being considered. The vacant possession strategy for this project is close to completion, with only two land interests still to acquire. Processes for acquisition of remaining land are in progress are expected to be in place in the next few months.

#### *Prestwich Village*

The first phase of consultation with the local community on an evolving masterplan for the Prestwich project is now complete. The team received an unprecedented level of feedback from stakeholders and the Joint Venture company will be presenting this information, alongside associated changes to the draft masterplan, to the community over the next month. An initial summary report is available view <https://yourprestwich.com/have-your-say/>.

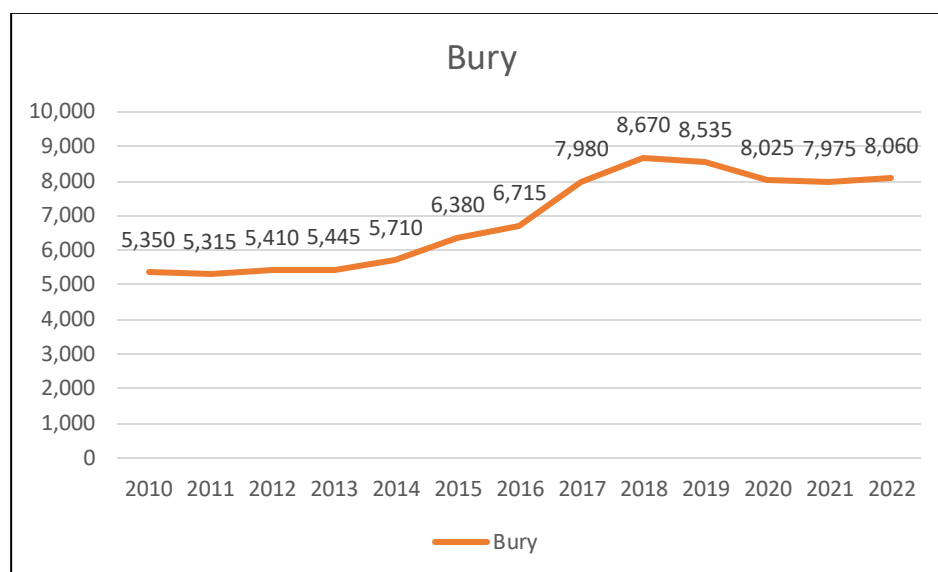
The feedback gathered from the community will inform the completion of RIBA Stage 2 design elements which are nearing completion.

### Aligned Corporate Plan Delivery

<b>Priority</b>	<b>Status against 22/23 deliverables</b>
Developing Bury Market & Flexi Hall	
Radcliffe Hub Levelling Up programme	
Radcliffe SRF including Housing, North Block, Transport	
Delivering the Prestwich Plan	
Delivering the Ramsbottom Plan	
Delivering the Bury Town Centre Plan	

## Performance

- Number of business enterprises



- Number of levelling up RIBA stages passed.

Project	RIBA Stage Passed (0 – Strategic Definition, 1 – Preparation and Briefing, 2 -Concept Design, 3 – Spatial Coordination, 4 – Technical Design)
Radcliffe Levelling Up	4
Prestwich Plan	1
Bury Market	3

## Renewal and Regeneration 2: Delivery of the brownfield housing programme

### Summary

Through the Brownfield Housing Delivery Programme, the team has unlocked significant housing developments at the following key sites:

- Seedfield (Bury)
- School Street (Radcliffe)
- Green Street (Radcliffe)

Through disposal to developers and Registered Providers, these developments will move through planning in June 2023 and will release capital receipts as part of the Accelerated Land Disposal Programme (ALDP). These sites alone have unlocked 167 new homes, 142 are affordable.

The programme submitted an application for £1.7m of Brownfield Land Release Funding from One Public Estate for a “connected neighbourhood” development in Bury Town Centre (bid decision mid-2023). The programme also secured £170k of revenue funding to facilitate housing and regeneration development at:

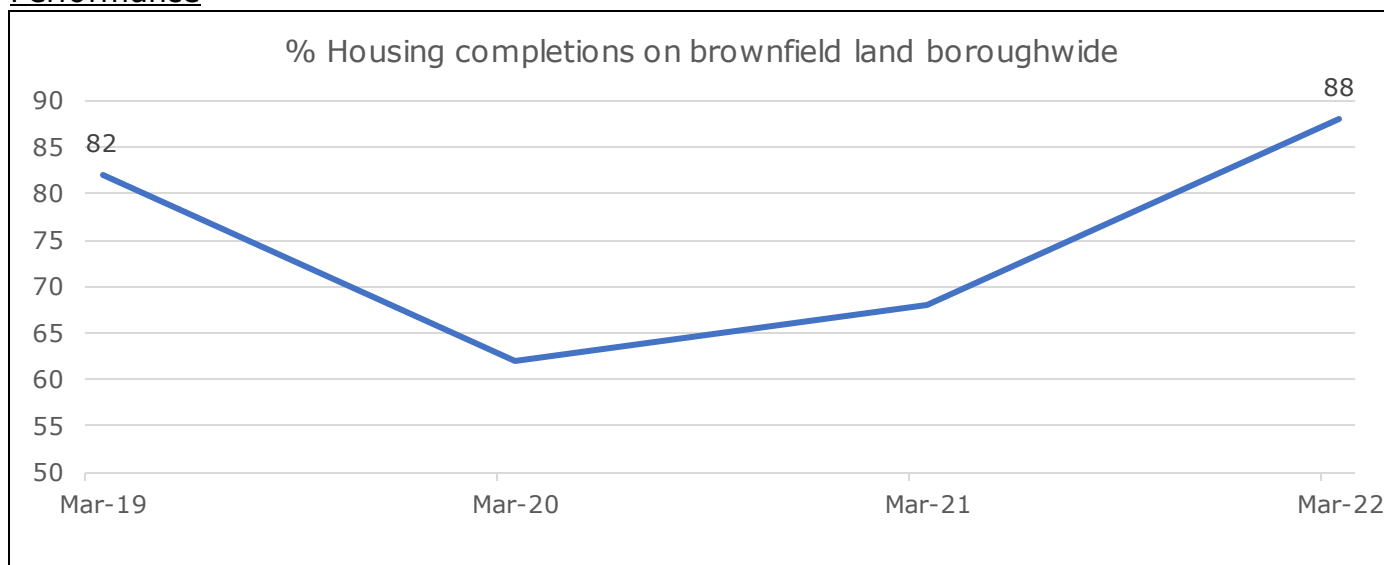
- Pyramid Park
- Humphrey House
- Prestwich

Officers are also working to release c400 homes at the East Lancs Paper Mill site in Radcliffe which is expected to receive planning permission in early 2024.

#### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Delivery of Brownfield Housing Site Sales Programme	

#### Performance



### **Renewal and Regeneration 3: Implementation of the Climate Change programme**

#### Summary

Although the programme is behind schedule through delays at Greater Manchester and national level delivery has continued locally through Quarter Four. GMCA are now providing a consultant resource to provide information/data, business cases to help bring solar product projects to market. Bury Council have provided an initial list of both schools and corporate buildings to GMCA that would benefit from this input which has been approved by Children's Services and the Estates Transformation Board. Work to develop the business case will begin in April 2023.

A refresh of the Single Use Plastic Action Plan has been produced and the Council has joined a GMCA group to progress this consistently across GM and share best practice. Portfolio approval received to adopt the following approach going forward to best target resources:

- Link up with STAR to ensure single use plastic is phased out through the Council's procurement strategy.
- Represent Bury Council on GMCA Single Use Plastic Group
- Monitor and implement Government initiatives.
- Support our communities where possible to achieve plastic -free status.

In addition, Community Environmental Forums are in place in Prestwich and Whitefield, with additional meetings taking place to look at how support can be established to set up the remaining forums across the other neighbourhoods.

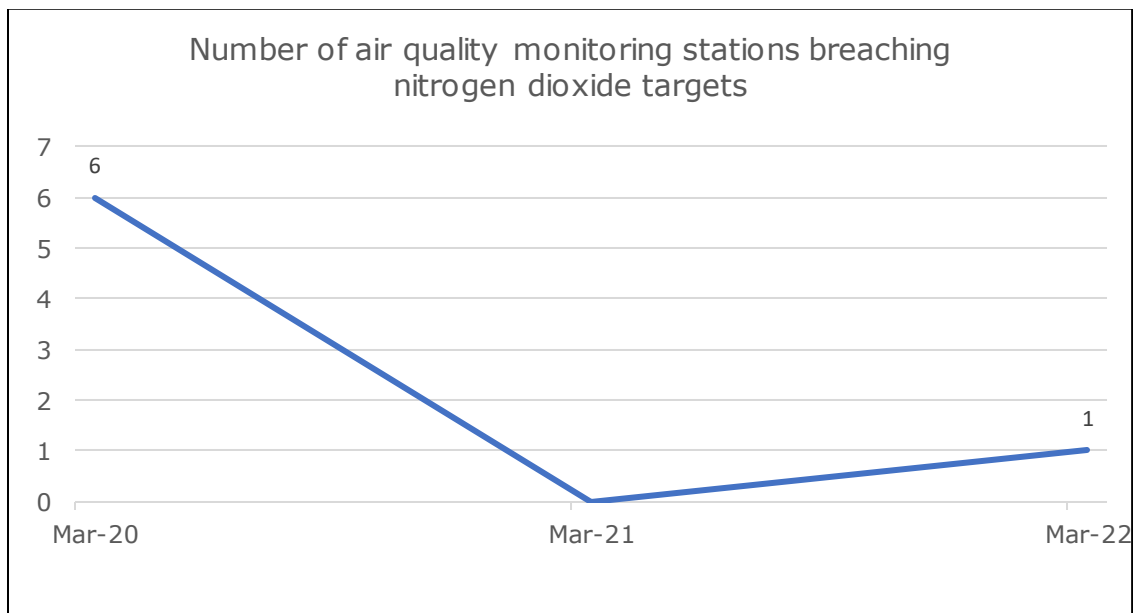
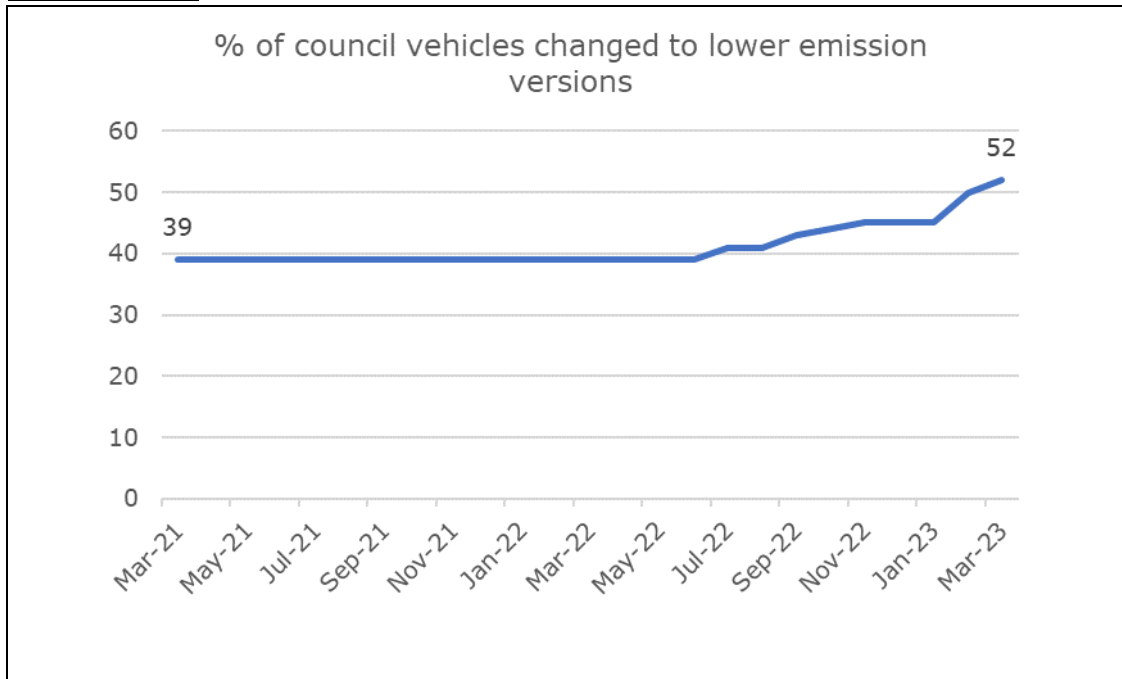
Greater Manchester has now published a case for a new investment-led Greater Manchester Clean Air Plan, with no-charging Clean Air Zone (CAZ). This was submitted to Government and in January 2023 additional evidence was requested to support the case for an investment-

led, non-charging Clean Air Plan. TfGM are currently working to submit this evidence by the end of June 2023.

## Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Achieve carbon neutrality by 2038	
Introduction of Clean Air Zone for Greater Manchester	

## Performance



## Renewal and Regeneration 4: Production and delivery of the all-age borough skills strategy

### Summary

Production and delivery of an all-age skills strategy is linked to the development of the Economic Development strategy. Hatch, an external organisation, has been commissioned to develop the strategy and this development has continued, alongside development of a draft action plan, throughout Quarter Four. A draft Strategy is to be shared with business leaders in early May to allow for further engagement before a final version is presented to Cabinet for approval.

### Aligned Corporate Plan Delivery

Priority	Status against 22/23 deliverables
Delivery of the Economic Development Strategy including embedded all age skills strategy	

### Performance

Whilst formal performance measures are developed for the following areas – in the interim we can provide the following detail:

- Adult skills**  
 Based on the latest data for this outcome, following a positive trajectory at the previous data point, there has been a slight increase in adults in Bury who have no qualifications and an even smaller increase in those who have obtained a NVQ3+ or equivalent. Whilst this is still a great improvement against the 2019 baseline, it does show that there has been a likely impact from the pandemic on progress here.
- Adult Learning**  
 24% of learners from the Bury Adult Learning Service in 2021/22 gained employment immediately after learning who were unemployed at the start of their learning journey. 87.9% of learners gained qualifications in the same time period.

## Getting the Basics Right

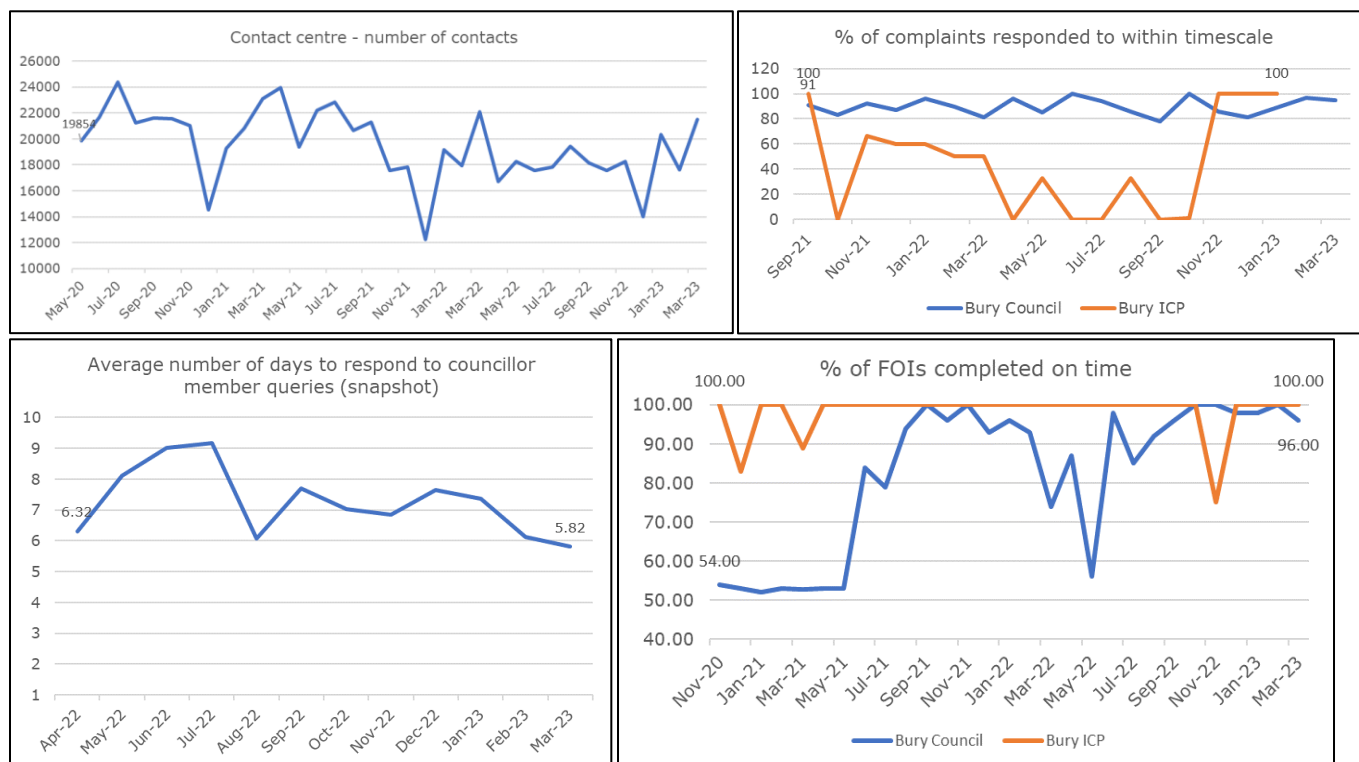
### Summary

Delivery continued through Q4 on the suite of programmes built into 'the basics'. Key delivery was the launch of the new website which went live in March 2023. The development of a suite of KPI's to support this work is detailed below.

### Delivery

Theme	Comment / Activity	Timeframe and Status
Behaviours	Framework launched at event on 15th November. – Detailed action plan to embed now finalised.	Q3 - Complete
Customer care training	Officer group in place to monitor progress and track issues. Other work linked to digital customer engagement	Q1 - Complete
Problem-solving capability	Approach agreed and SMF development sessions being scheduled for future quarters.	Q2 - Complete
Members case work	Specification for back-office system with internal team. System in place with ongoing management.	Q1 - Complete
New website and channel shift	Website launched March 2023.	Q4 - Complete
Operational Services	Managed through Operation Department, programmes include Wellness model, highways improvement, corporate landlord and Youth Zone facility.	Q4 - Ongoing
A plan to respond to Member's casework in the run-up to the May elections	Elections completed. New process in place, ongoing monitoring and improvements.	Q1 - Complete
Improving basic internal processes	(Absence/Agency/Honorarium - Work ongoing). Draft new sickness absence policy produced and stakeholder engagement underway. Implementation of new OH model in progress. Formal update on Honoraria and Agency position being produced.	Q4 - Complete
Develop better ways of measuring performance on the basics	Departmental dashboards included in monthly highlight report for discussion and analysis.	Q4 - Complete
Take a strengths-based approach.	Go-live of corporate management development programme taken place.	Q2 - Complete

## Performance



## Conclusion and Next Steps

This is the fourth and final delivery and performance report for 2022-23. Further development required or due to take place has been noted and strives to strengthen and improve the reporting process and functionality. This report will be presented for scrutiny, providing opportunity for further engagement and direction on this area of work. Performance and delivery will continue to be reviewed internally, on a monthly basis throughout 2023-24, generating conversations that will substantiate the content of these quarterly reports to Cabinet.

## Recommendation

That Cabinet is asked to:

- Note the performance and delivery against the 3R priorities and the 2022-23 Corporate Plan delivery objectives.
- Note the ongoing developments to strengthen and improve this reporting process and functionality.

This page is intentionally left blank



**MINUTES OF THE MEETING OF THE GREATER MANCHESTER COMBINED  
AUTHORITY HELD ON  
FRIDAY 24TH MARCH 2023 AT BOLTON TOWN HALL**

**PRESENT**

GM Mayor	Andy Burnham (in the Chair)
GM Deputy Mayor	Kate Green
Bolton	Councillor Martyn Cox
Bury	Councillor Eamonn O'Brien
Manchester	Councillor Bev Craig
Rochdale	Councillor Neil Emmott
Salford	City Mayor Paul Dennett
Stockport	Councillor Mark Hunter
Tameside	Councillor Bill Fairfoull
Trafford	Councillor Tom Ross
Wigan	Councillor David Molyneux

**OFFICERS IN ATTENDANCE:**

Chief Executive Officer, GMCA & TfGM	Eamonn Boylan
GMCA Deputy Chief Executive	Andrew Lightfoot
GMCA Monitoring Officer	Gillian Duckworth
GMCA Treasurer	Steve Wilson
Bolton	Sue Johnson
Bury	Lynne Ridsdale
Manchester	Joanne Roney

Oldham	Harry Catherall
Rochdale	Steve Rumbelow
Salford	Tom Stannard
Stockport	Caroline Simpson
Tameside	Stephanie Butterworth
Trafford	Sarah Saleh
Wigan	Alison McKenzie-Folan
Office of the GM Mayor	Kevin Lee
GMCA	Lee Teasdale
GMCA	Elaine Mottershead

**ALSO IN ATTENDANCE:**

Chair of GMCA Overview & Scrutiny      Cllr John Walsh

**GMCA 39/23          APOLOGIES**

That apologies be received and noted from Councillor Amanda Chadderton (Oldham), Councillor Ged Cooney (Tameside) (represented by Councillor Bill Fairfoull), Sara Todd (Trafford) (represented by Sarah Salah) and Sandra Stewart (Tameside) (represented by Stephanie Butterworth).

**GMCA 40/23          CHAIRS ANNOUNCEMENTS AND URGENT BUSINESS**

The GM Mayor opened by welcomed Lynne Ridsdale to her first meeting after taking over the role of Chief Executive of Bury Council following the retirement of Geoff Little.

The Mayor together with the Deputy Mayor, highlighted the announcement made by Greater Manchester Police to launch its new Neighbourhood Policing Offer. This was the biggest change to policing in GM in a generation, with the force moving to a model of neighbourhood policing where teams would be ringfenced in communities and not

drawn away as seen in the past. This was a direct response to what the public of GM had explicitly stated that they wished to see.

The Mayor noted that as part of this process, over 260 neighbourhood policing officers would be introduced into neighbourhoods and that PCSO numbers would reduce accordingly. However, it was made clear that this in no way was an indictment of the significant value that PCSO's had brought to neighbourhoods in recent times as the backbone of the community presence, and that there was a great appreciation for their work, and many would be invited to apply to become warranted officers.

It was agreed that Chief Constable Stephen Watson would be invited to a meeting of the GMCA at the appropriate time to provide an update on the ongoing implementation of this model, and other improvements in GMP performance.

**RESOLVED /-**

1. That the GMCA welcomed Lynne Ridsdale to her first meeting as the Chief Executive of Bury Council.
2. That the update on the launch of GMP's Neighbourhood Policing Offer be received.
3. That GMP Chief Constable Stephen Watson be invited to a meeting of the Combined Authority to provide an update on the implementation of the Neighbourhood Policing Offer at the appropriate time.

**GMCA 41/23            DECLARATIONS OF INTEREST**

That Mayor Andy Burnham declared an interest in item 28b (Electric Vehicles Charging Infrastructure Delivery) and would vacate the Chair for that item.

**GMCA 42/23            GMCA 9 JUNE 2023 ADDITIONAL MEETING DATE**

**RESOLVED /-**

That approval be given for an additional meeting of the GMCA to be held on 9 June 2023 to consider Bus Franchising Tranche 2.

**GMCA 43/23                    MINUTES OF THE GMCA MEETING HELD ON 10 FEBRUARY 2023**

**RESOLVED /-**

That the minutes of the GMCA meeting held on 10 February 2023 be approved as a correct record.

**GMCA 44/23                    GMCA RESOURCES COMMITTEE – MINUTES OF THE MEETING HELD ON 27 JANUARY 2023**

**RESOLVED /-**

That the minutes of the GMCA Resources Committee held on Friday 27 January 2023 be approved.

**GMCA 45/23                    GMCA OVERVIEW AND SCRUTINY COMMITTEE – MINUTES OF THE MEETINGS HELD ON 8 FEBRUARY AND 8 MARCH 2023**

**RESOLVED /-**

That the minutes of the meetings of the GMCA Overview and Scrutiny Committee held on 8 February 2023 and 8 March 2023 be noted.

**GMCA 46/23                    GMCA STANDARDS COMMITTEE - MINUTES OF THE MEETING HELD ON 10 FEBRUARY 2023**

**RESOLVED /-**

That the minutes of the meeting of the GMCA Standards Committee held on 10 February 2023 be approved.

**GMCA 47/23                      GMCA AUDIT COMMITTEE – MINUTES OF THE MEETING  
HELD ON 15 MARCH 2023**

**RESOLVED /-**

That the minutes of the meeting of the GMCA Audit Committee held on 15 March 2023 be noted.

**GMCA 48/23                      GMCA WASTE & RECYCLING COMMITTEE – MINUTES OF  
THE MEETING HELD ON 16 MARCH 2023**

.

**RESOLVED /-**

That the minutes of the meeting of the GMCA Waste & Recycling Committee held on 16 March 2023 be noted.

**GMCA 49/23                      GMCA TRAILBLAZER DEVOLUTION DEAL**

The GM Mayor introduced the item, stating that Tuesday 21<sup>st</sup> March had been a very significant day for the future of the city region and thanks were given to all Leaders and Chief Executives who had joined the Mayor and Deputy Mayor for the signing of the deal. The report presented provided an overview of the additional powers, functions and flexibilities awarded to Greater Manchester as part of the Trailblazer Devolution Deal announced in the Spring 2023 Budget, and requested that the GMCA endorse the Deal, and give its authorisation to begin the preparation for a Governance Review and Scheme.

The additional powers around transport would be of particular benefit, allowing for the further expansion of the Bee Network to include rail services by 2030 and bringing integrated travel to all areas of GM, not just those covered by Metrolink.

On housing, a range of new responsibilities would allow for further meaning behind the Good Landlord Charter, raising rental standards across the region.

On Post-16 Education, there were huge opportunities, with the region now being able to provide assurances around this to investors into the region.

John Walsh, Chair of the GM Overview & Scrutiny Committee was invited to feed back on the Committee's recent analysis of the Deal. It was advised that members of the Scrutiny Committee had been pleased to see that a number of their comments and suggested amendments raised during the draft process had appeared in the final version. Members had fully welcomed the great deal on work officers had put into getting this deal over the line, however, the greatest issue raised from their point of view was the robustness of the scrutiny process going forward, and the need to avoid duplication whilst also ensuring that scrutiny had sufficient capacity to be fully robust in its role as a critical friend.

The Mayor drew the item to a close, asking that the GMCA also note the amendment to the report highlighted at paragraph 2.1, bullet point 4, which had previously read £100m of Brownfield Funding, but should actually read £150m on Brownfield Funding.

**RESOLVED /-**

1. That the amendment to the report at Para 2.1, bullet 4 be noted.
2. That the Trailblazer Devolution Deal as set out at Annex A to the report be endorsed.
3. That authority be delegated to the Chief Executive Officer, GMCA & TfGM and GMCA Solicitor & Monitoring Officer to commence the statutory process by carrying out the governance review referred to in the report and to report back to the GMCA with the outcomes, including any recommendations for a proposed Scheme.
4. That authority be delegated to the Chief Executive Officer, GMCA & TfGM and GMCA Solicitor & Monitoring Officer to do anything required to enable consideration, as part of the governance review referred to in recommendation 2, of any parts of the Trailblazer Devolution Deal that are not bound by the statutory process.
5. That the comments of the GM Overview & Scrutiny Committee as fed back by Chair Councillor John Walsh be received and noted.

**GMCA 50/23                    GREATER MANCHESTER STRATEGY: PROGRESS REPORT  
SPRING 2023**

The GM Mayor introduced the second progress report on the Greater Manchester Strategy (GMS), as previously agreed, at the twelve-month delivery mark. The Mayor invited John Walsh, as Chair of the GM Overview and Scrutiny Committee, to provide the feedback of its members.

Cllr Walsh advised that the main concern raised by the Panel was the ability to achieve the 2038 target for carbon reduction and had asked that this be carefully monitored. The GM Mayor advised that the pandemic had caused setbacks in terms of some of the original planned timescales, however there were suggestions within the plan as to how expediting workstreams could take place. If the Trailblazer opportunities were able to come to fruition, this would greatly aid such acceleration.

**RESOLVED /-**

1. That the progress report be approved.
2. That the strategic opportunities presented to Greater Manchester right now, and how these can be used to maximise the potential to achieve GMS ambitions, be noted.
3. That it be noted that insufficient detail of programme delivery has been gathered to assess specific impacts arising from delivery in support of GM Strategy ambition. That it be noted that the assessment completed takes an overview approach, considering the strategic intent of the GMS and forming a view from the overall approaches, understanding and intent.
4. That the comments of the GM Overview & Scrutiny Committee as fed back by Chair Councillor John Walsh be received and noted.

**GMCA 51/23            GREATER MANCHESTER DEVOLVED ADULT EDUCATION  
BUDGET (AEB) UPDATE AND KEY DECISIONS (KEY  
DECISION)**

Councillor Eamonn O'Brien (Portfolio Lead for Digital, Education, Skills, Work and Apprenticeships) was invited to provide the GMCA with an update on the closure and performance of the academic year (2021/2022) of GM's devolved Adult Education Budget (AEB), and an ask to approve cost of delivery support approaches to devolved AEB Skills Providers for 2022/2023 and 2023/2024 academic years.

**RESOLVED /-**

1. That the update on the closure and performance of the 2021/2022 academic year, set out in Section 2 of the report, be considered and noted.
2. That the proposed cost of delivery exceptional payment to devolved AEB Skills Providers for the 2022/2023 academic year, and the granting of delegated authority to the Chief Executive Officer, GMCA & TfGM, GMCA Treasurer and GMCA Monitoring Officer, in consultation with the Portfolio Leader and Portfolio Lead Chief Executive for Education, Skills, Work, Apprenticeships and Digital be approved. This will enable the taking forward of the appropriate approach for the 2023/2024 academic year.
3. That it be noted that the proposed commissioning approach and the progressing of the developments including for the second phase of commissioning, and the granting of delegated authority to the Chief Executive Officer, GMCA & TfGM, GMCA Treasurer and GMCA Monitoring Officer, in consultation with the Portfolio Leader and Portfolio Lead Chief Executive for Education, Skills, Work, Apprenticeships and Digital will allow for taking forward the AEB commissioning to contract award.
4. That approval be given to the proposed indicative devolved AEB allocations, 'Level 3 Single Pot' and subsequent expenditure for the GM grant-funded further education institutions, and that authority be delegated to the GMCA



Treasurer to agree any minor changes that arise during discussions between each institution and GMCA.

5. That support be continued for the administration and management costs at 1.8% of the overall devolved AEB funding for the 2023/2024 academic year.
6. That GMCA Officers and wider stakeholders be allowed to agree a GM offer for traineeships which now forms part of the funding under the devolved AEB allocation and that authority be delegated to the GMCA Treasurer to take forward any commissioning, including to contract award where relevant.
7. That the Mayor of Greater Manchester approved the proposed indicative devolved AEB allocations, 'Level 3 Single Pot' and subsequent expenditure for the GM grant-funded local authorities, and that authority be delegated to the GMCA Treasurer to approve any minor changes that arise in the course of discussions between each local authority and GMCA.
8. That the Mayor of Greater Manchester approved the continuation of the AEB LA Grant Programme to each of the ten local authorities, supporting alleviating barriers to adult skills, improving digital inclusion through skills, and continue the support of the GM ESOL Advice Service for 2023/2024.

**GMCA 52/23            GREATER MANCHESTER INDIVIDUAL PLACEMENT &  
SUPPORT IN PRIMARY CARE (IPSPC) SERVICE  
COMMISSIONING (KEY DECISION)**

Councillor Eamonn O'Brien (Portfolio Lead for Digital, Education, Skills, Work and Apprenticeships) was invited to present a report outlining the intention to commission the Greater Manchester Individual Placement and Support in Primary Care (IPSPC) Service and to request delegated authority for the GMCA Treasurer and GMCA Monitoring Officer.

The aim of this was not just to support those currently out of work, but also to provide reassurance and support to those who were at risk of becoming out of work due to health or disability issues.

This work was a national priority and the DWP had been tasked with identifying six key areas across the country in which the pilot the scheme, one of which was Greater Manchester.

**RESOLVED /-**

1. That the proposals and timeline as set out in Section 2 of the report be approved.
2. That authority be delegated to the GMCA Treasurer and Monitoring Officer for the commissioning of the IPSPC Service, including to contract award.

**GMCA 53/23            GREATER MANCHESTER'S RECYCLED LOCAL GROWTH  
FUND MONIES & UK SHARED PROSPERITY FUND (UKSPF):  
FURTHER DEVELOPMENT (KEY DECISION)**

Councillor David Molyneux, Portfolio Lead for Resources, presented a report seeking approval for proposed development work on the use of GM's Recycled Local Growth Fund monies and UK Shared Prosperity Fund (UKSPF) (People & Skills Investment Priority).

**RESOLVED /-**

1. That the match funding approach for the use of recycled LGF & UKSPF be approved.
2. That the two programmes of work, as set out in this report, to proceed to development phase over the next 6 months be approved.
3. That authority be delegated to the GMCA Treasurer and GMCA Monitoring Officer in consultation with the Portfolio Lead for the Education, Skills, Work & Apprenticeships and Digital to agree the commissioning route and award of individual contracts including any subsequent contract extensions.

**GMCA 54/23                      PREPARATION OF A GREATER MANCHESTER LOCAL  
NATURE RECOVERY STRATEGY**

Councillor Martyn Cox, Portfolio Holder for Green City Region, was invited to present a report that sought the support of the GMCA for the proposed appointment of the Mayor as the responsible authority for the preparation of a Local Nature Recovery Strategy for Greater Manchester, following the requirements arising from Section 105 of the Environment Act 2021.

It was advised that monies were being made available by the government to fund the Strategy.

**RESOLVED /-**

1.        That the contents of the report be noted.
2.        That the proposed appointment (by the Secretary of State for Environment, Food and Rural Affairs) of the Mayor as the responsible authority for the preparation of a Local Nature Recovery Strategy for Greater Manchester be supported.
3.        That the Mayor accepts the above appointment.

**GMCA 55/23                      #BEEWELL YEAR 2**

Councillor Mark Hunter, Portfolio Holder for Children and Young People, was invited to present a report outlining the key findings of the survey results, ahead of publication in late March 2023, and providing an overview of next steps.

The survey had been a significant undertaking, collating the opinions of 60,000 young people across 187 different GM secondary schools following the second year of the programme.

The report's findings had shown that the mental wellbeing of GM's younger residents had remained stable over the past two years, albeit with a decline showing for students moving from year 8 into year 9. The report also showed that there were still a

number of inequalities that needed to be addressed, with girls and LGBTQ+ students in particular reporting lower levels of wellbeing.

The BeeWell Youth Steering Group also highlighted that almost 42% of the average class of Year 9 pupils were not getting enough sleep to be always able to stay awake in class. There were also concerns about students not having enough good quality locations in which to spend time.

These findings were also going to be shared with all the individual districts of GM over the coming months, and it was urged that each LA looks to make best use of the information providing to work towards addressing the key findings.

#### **RESOLVED /-**

1. That the key findings of the second year of the #BeeWell survey results be noted.
2. That advice on how to encourage a system-wide response to the findings and ensure young people's voices are leading the response the survey findings be noted.
3. That shared examples of where #BeeWell data has been utilised and had impact locally be noted.

#### **GMCA 56/23      AN INTEGRATED APPROACH TO DELIVERING OUR AMBITION FOR CHILDREN AND YOUNG PEOPLE IN GREATER MANCHESTER**

Councillor Mark Hunter, Portfolio Holder for Children and Young People, was invited to present a report which made the case for children & young people's health to be a central focus over the next few years, and to provide an update on the ambitions to improve health outcomes for GM children & young people through greater integration.

The headline from the paper was that the health and wellbeing of young people must be addressed now to help reduce future pressures upon a health system already under significant pressure, and that an integrated approach across the system must

be the way forward, ensuring that this was not the sole responsibility of a single organisation.

It was highlighted that one in every four young people within GM lived within the current definition of poverty. The evidence showed clear correlation between this and poor health outcomes. Therefore, it was vital to view this work through the lens of inequality.

The ongoing impact of the pandemic upon young people was also drawn out within the report. Discussion took place about how school readiness had suffered a significant impact and it was agreed that a meeting of the Wider Reform Board should be convened in order to further consider the impact of the pandemic on young children entering the education system.

**RESOLVED /-**

1. That the foundations for an integrated approach to improving health outcomes for GM children & young people be noted.
2. That the recommendations for how we might strengthen governance arrangements in section 4 of the paper be endorsed.
3. That the set of commitments listed in section 5 of the paper for taking an integrated approach to improve health outcomes for GM children & young people and tackling inequality be endorsed.
4. That the set of priorities identified in section 6 of the paper and note the ambitions to develop a set of measures that will enable us to assess progress as a GM system be endorsed.
5. That Members be requested to feed back any further comments they have outside of the meeting.
6. That it be noted that a meeting of the Wider Reform Board will be convened to specifically consider the impact of the pandemic on young children entering the education system.

**GMCA 57/23            COST OF LIVING AND ECONOMIC RESILIENCE**

Councillor Bev Craig, Portfolio Lead for Economy & Business was invited to present the latest update on the cost-of-living pressures on residents and businesses in Greater Manchester, and some of the measures being put in place by the GMCA and partners to respond.

The latest feedback had shown that 80% of residents were still worried about the cost-of-living crisis and their ability to cover the cost of basic essentials. The number of people within the region not within work and not currently seeking work remained stubbornly high. Also, 36% of businesses reported that they had faced rising costs for a second consecutive month, which was having a particular impact upon SMEs.

**RESOLVED -/**

That the latest assessment and emerging response and give views on the next steps in that response be noted.

**GMCA 58/23            DRIVING SOCIAL VALUE IN GREATER MANCHESTER  
PUBLIC PROCUREMENT**

Councillor Bev Craig, Portfolio Lead for Economy & Business was invited to provide an update on the progress made with the implementing of the principles set out in last year's paper on leveraging greater Social Value from Greater Manchester public sector spending.

From 1<sup>st</sup> April there would be a move to adopt the basic principles that govern how money was spent in the GM region, ensuring that social value was embedded in procurement exercises. A further update would be brought as this approach became more established, to advise how much money had been kept within the local economy due to this approach, and other impacts such as related apprenticeship numbers.

**RESOLVED -/**

1. That the considerable progress in implementing the March 2022 agreed recommendations on social value in procurement be welcomed and noted.
2. That the forward plan of work to operationalise and further develop this work during 2023/24 be approved.
3. That a further report be submitted to the GMCA in 12 months' time summarising progress across GM Local Authorities / public bodies.

**GMCA 59/23            UK SHARED PROSPERITY FUND (UKSPF) PROPOSAL FOR  
LOCAL BUSINESS INTERVENTION E23: STRENGTHENING  
LOCAL ENTREPRENEURIAL ECOSYSTEMS (KEY DECISION)**

Councillor David Molyneux, Portfolio Lead for Resources, presented a report outlining the background and proposal for the £7.5m core business support element of UKSPF, following the recommendations of the GM UKSPF Local Partnership Board to GMCA on the strategic fit and deliverability of the proposal.

The programme of activity for E23 would collectively deliver the agreed output and outcome targets as agreed in the GM UKSPF Investment Plan as a minimum, alongside local additions aligned with the overarching objectives of the GM Investment Plan agreed by the GMCA in July 2022.

**RESOLVED -/**

1. That the recommendations of the GM UKSPF Local Partnership Board on the strategic fit and deliverability of this UKSPF proposal be approved.
2. That the call for proposals, as set out in the report, be approved.
3. That authority be delegated to the GMCA Treasurer, in consultation with the Portfolio Lead for the Economy, Business and International and Portfolio Lead for Resources and Investment, to agree the award of individual contracts as a result of this proposal.

**GMCA 60/23                      UK MANCHESTER DIGITAL BLUEPRINT 2023-26 (KEY DECISION)**

Councillor Eamonn O'Brien, Portfolio Lead for GM Digital was invited to present the draft GM Digital Blueprint for 2023-26 for approval.

The Blueprint refresh focussed upon updating all partners on the progress made, and mapping out where things could now be taken further. It also addressed the vital issue of ensuring that digital exclusion did not become embedded.

Key changes in the refresh included bringing out how much more of a role digital could play in helping the region to achieve its net zero ambitions; ways to improve inclusivity; a stronger community focus; and relationships around business and the digital economy.

The Mayor welcomed the Blueprint refresh, stating how the original version had galvanised the tech sector across the region, and that it was vital that the new Blueprint was in place to take full advantage of the opportunities that would be opened up via the Trailblazer devolution deal.

**RESOLVED /-**

That the refreshed GM Digital Blueprint's priorities and commitment statements and their contribution towards the strategic ambitions set out in the Greater Manchester Strategy "A New Era" be approved.

**GMCA 61/23                      RETAINED BUSINESS RATES UPDATE (KEY DECISION)**

Councillor David Molyneux, Portfolio Lead for Resources & Investment was invited to provide an update on the position in respect of the 100% retained business rate pilot including the current GM business rates funded schemes, the latest forecasts for 2022/23 and 2023/24 income, and sought support for the proposed 2023/24 schemes funded from the income expected to be received in 2022/23.



Councillor John Walsh was then invited to feedback on the comments raised by the GM Overview and Scrutiny Committee. It was advised that the Committee had been happy to accept the principles of the report but had noted that the 75/25 split of retained business rates would be in place for the current financial year and 23/24 but requested that this be reviewed and revised as necessary in the years to come.

**RESOLVED -/**

1. That the forecast, as at the end of quarter 3, for 2022/23 business rates income including the 75:25 split between districts and GM investment be noted.
2. That the planned income for 2023/24 be noted.
3. That the proposed 2023/24 GM use of the 2022/23 business rates income (set at 25% of total benefit) be approved.
4. That the proposal to bring back any further in-year commitments should the year end income exceed that forecast at quarter 3 be approved.
5. That the position in respect of the devolution trailblazer deal for Greater Manchester be noted.
6. That the comments of the GM Overview & Scrutiny Committee as fed back by Chair Councillor John Walsh be received and noted.

**GMCA 62/23            2023/24 GMCA CAPITAL STRATEGY (KEY DECISION)**

Councillor David Molyneux, Portfolio Lead for Resources & Investment was invited to present a report that detailed how the Capital Strategy set out the over-arching principles and processes by which the capital and investment decisions set out in the Capital Programme would be prioritised against the key aims of the Greater Manchester Strategy (GMS).

**RESOLVED -/**

That the Capital Strategy for 2023/24 be approved.

**GMCA 63/23            TREASURY MANAGEMENT STRATEGY STATEMENT,  
MINIMUM REVENUE PROVISION POLICY STATEMENT AND  
ANNUAL INVESTMENT STRATEGY 2023/24**

Councillor David Molyneux, Portfolio Lead for Resources & Investment was invited to set out the proposed Treasury Management Strategy Statement, Borrowing Limits and Prudential Indicators for 2023/24 to 2025/26 for the Authority. The strategy reflected the 2022-2026 capital programme for Transport, Economic Development, Fire and Rescue, Waste and Police.

**RESOLVED /-**

1. That the proposed Treasury Management Strategy Statement and Annual Investment Strategy be approved to apply from the 1 April 2023, in particular:
  - a) The Treasury and Prudential Indicators listed in Section 2.
  - b) The Minimum Revenue Provision (MRP) Strategy in Section 2.
  - c) The Treasury Management Scheme of Delegation at Appendix F.
  - d) The Borrowing Strategy outlined in Section 3.
  - e) The Annual Investment Strategy detailed in Section 4.
  - f) Delegation to the Treasurer to step outside of the investment limits to safeguard the GMCA's position as outlined in section 4.7.

**GMCA 64/23            HALLÉ PENSION FUND**

Councillor David Molyneux, Portfolio Lead for Investment and Resources presented a report which sought approval in principle to support the potential transfer of some of the Hallé pension fund members to the Greater Manchester Pension Fund, with the ongoing liabilities to be funded from the GMCA.

**RESOLVED /-**

That, approval be given in principle, to support the potential transfer of some of the Hallé pension fund members to GMPF, recognising that this will require the GMCA to accept responsibility for the liabilities on an ongoing basis. The agreement to be subject to the detailed work confirming that there is a commercial benefit to the GMCA from the transfer.

**GMCA 65/23            IN YEAR CAPITAL ALLOCATION, DEPARTMENT OF  
LEVELLING UP, HOUSING AND COMMUNITIES (KEY  
DECISION)**

Councillor David Molyneux, Portfolio Lead for Investment and Resources presented a report detailing the allocation of, and spending commitments against, an in-year capital grant from the Department of Levelling-Up Housing and Communities.

A capital grant allocation was received by GMCA on 23<sup>rd</sup> February following an invitation in December to submit “bids” for capital in 2022/23. GMCA received an allocation of £20m for three specific projects which were described within the report.

Steve Wilson, City Treasurer, provided detail pertaining to two additional recommendations that the GMCA had been asked to approve.

**RESOLVED /-**

1. That the proposed investments from the £20m DLUHC allocation and delegation of final sign off to the GMCA Treasurer be approved.
2. That it be noted that the report was exempt from Scrutiny Committee call-in procedures to enable the allocation of the funds before the 31 March 2023.
3. That approval be given to the purchase of the land required for the E-Depot for a consideration of £10.5m. This will be funded from the £7.5m grant allocation

together with borrowing of £3m which will be funded as part of the overall bus reform business case.

4. That the changes to the GMCA capital programme to reflect the above decisions be approved.

## **GMCA 66/23            HOMELESSNESS CAPITAL PROJECTS (KEY DECISION)**

Mayor Paul Dennett, Portfolio Lead for Housing, Homelessness and Infrastructure was invited to provide an update on the wide range of capital projects occurring across Homelessness at a GMCA and Local Authority level, approved proposed recommendations and, where possible, allocation of funding.

A lot of learning had been taken from the rough sleeper accommodation programme and in many respects, GM was well placed to draw down further funding from central government.

The GMCA needed to add value in supporting the various initiatives being led by the local authorities of GM, assessing scope and demand, providing advice and support, and linking them with delivery partners.

Councillor John Walsh was then invited to feedback on the comments raised by the GM Overview and Scrutiny Committee. It was requested that a clarification be made in reference to page 7 of the report, which stated that the paper had not been brought to Overview & Scrutiny due to its meeting being cancelled, which was not the case.

### **RESOLVED /-**

1. That the allocation of £8.9million to GM Local Authorities under the Homeless Families Leasing Scheme for the purpose of leasing temporary accommodation, as described in Table 2, be approved.
2. That approval be given to the following approaches to bidding for the Single Homelessness Accommodation Programme ("SHAP"):

**Adults:** Proceed on the basis that a GM-wide bid for this cohort is not viable and work with eligible local authorities to understand if there is a gap to which a GMCA bid would add value.

**Young People:** Work with an investor and Registered Provider of Social Housing to draw up a shared accommodation model with a provider specialising in supporting young people;

3. That the allocations to GM Local Authorities and ongoing work to progress the Local Authority Housing Fund (“LAHF”) be noted.
4. That the challenges on the Rough Sleeping Accommodation Programme (“RSAP”) and potential to change the model to deliver the most outcomes for the cohort be noted.
5. That it be noted that the report was exempt from Scrutiny Committee call-in procedures to enable the execution of grant agreements with Local Authorities and allocation of the funds before the 31 March 2023.
6. That it be acknowledged and noted that page 7 of the report contains an error referencing the March 2023 meeting of the Overview & Scrutiny Committee as having been cancelled.

## **GMCA 67/23            HEALTHY HOMES SERVICES IN GREATER MANCHESTER**

Mayor Paul Dennett, Portfolio Holder for Homelessness, Healthy Lives and Quality Care, was invited to outline work to date supporting the development of sustainable, coherent Healthy Homes services across Greater Manchester.

The report presented the recommendations arising from a 2022 consultation exercise, namely a proposal for coherent services to be delivered by localities across GM, and a programme of activity required at both locality and GM level to progress the work.

**RESOLVED /-**

1. That the contents of the report be noted.
2. That support be given to the recommendations of the arc4 consultancy work.
3. That support be given to the proposal for GMCA and NHS GMIC to scope the resource requirement and model of delivery for this programme of work with local authority, health and care and housing provider colleagues, with a view to reporting back in Summer 2023.

**GMCA 68/23                      SOCIAL HOUSING FUND**

This item was withdrawn from the agenda.

**GMCA 69/23                      GREATER MANCHESTER HOUSING INVESTMENT LOANS  
(KEY DECISION)**

Steve Rumbelow, Portfolio Lead Chief Executive for Housing, Homelessness and Infrastructure was invited to present a report seeking the Combined Authority's approval to the GM Housing Investment Loans Fund ("GMHILF") loan detailed within the recommendation below.

It was advised that the item also contained a request that delegation be given to the GMCA Chief Executive to approve projects for funding during the upcoming pre and post-election period.

**RESOLVED /-**

1. That approval be given to the GM Housing Investment Loans Fund loan detailed in the table below, as detailed further in this and the accompanying Part B report:

BORROWER	SCHEME	DISTRICT	LOAN

Stubshaw Gardens (Woods Lane) Ltd	Stubshaw Gardens	Wigan	£2.154m
--	---------------------	-------	---------

2. That authority be delegated to the GMCA Treasurer acting in conjunction with the GMCA Monitoring Officer to prepare and effect the necessary legal agreements.
3. That authority be delegated to the Chief Executive Officer, GMCA & TfGM to approve projects for GMHILF funding and agree urgent variations to the terms of GMHILF funding in the period 25 March 2023 to 25 May 2023.
4. That it be noted that any recommendations that are approved under the delegation will be reported to the next available meeting of the Combined Authority.

**GMCA 70/23                      GREATER MANCHESTER INVESTMENT FRAMEWORK  
APPROVALS (KEY DECISION)**

Councillor David Molyneux, Portfolio Lead for Investment and Resources was invited to present a report seeking approval for loans to Holiferm Limited and Shaping Cloud Limited. It was confirmed that the loans would be made from recycled funds.

**RESOLVED /-**

1. That approval be granted for a loan of up to £2m to Holiferm Limited.
2. That approval be granted for a loan of up to £200k to Shaping Cloud Limited.
3. That authority be delegated to the Combined Authority Treasurer and Combined Authority Monitoring Officer to review the due diligence information in respect of the above investments, and, subject to their satisfactory review and agreement of the due diligence information and the overall detailed

commercial terms of the investments, to sign off any outstanding conditions, issue final approvals and complete any necessary related documentation in respect of the investments noted above.

4. That authority be delegated to the Chief Executive Officer, GMCA & TfGM and the GMCA Treasurer, in consultation with the Portfolio Lead for Investment and Resources, to approve projects for funding and agree urgent variations to the terms of funding in the period 25 March 2023 to 25 May 2023.
5. That it be noted that any recommendations that are approved under the delegation will be reported to the next available meeting of the Combined Authority.

#### **GMCA 71/23          ACTIVE TRAVEL FUNDING REQUIREMENTS (KEY DECISION)**

The GM Mayor Andy Burnham presented a reporting seeking approval of the delivery funding requirements for the Greater Manchester Active Neighbourhoods, Manchester Northern Quarter Area 2 and Chorlton Area 2 schemes and to note and approve the addition of Active Travel England Capability Funding to the 2023/24 GMCA Transport Revenue budget, and to note GM's recent submission to the fourth round of the national Active Travel Fund.

#### **RESOLVED /-**

1. That approval be granted for the release of up to £1.04 million of MCF development cost funding for the Greater Manchester Active Neighbourhoods scheme.
2. That approval be granted for the release of up to £3.43 million of MCF delivery funding for the Manchester Northern Quarter Area 2 scheme.
3. That approval be granted for the release of up to £1.0 million of additional MCF delivery funding for the Manchester Chorlton Phase 2 scheme.



4. That the award to GM of £3.4 million of Active Travel England Capability Funding (second round) be noted and that approval be granted for the addition of the funding to the 2023/2024 GMCA Transport Revenue Budget, as set out in section 4 of the report.
5. That GM's submission of its Active Travel Fund Round 4 (ATF4) bid to Active Travel England be noted.

**GMCA 72/23            ELECTRIC VEHICLES CHARGING INFRASTRUCTURE  
DELIVERY (KEY DECISION)**

*The GM Mayor Andy Burnham withdrew from this item following the declaration of an interest, the Deputy Mayor, Mayor Paul Dennett took the Chair for the item.*

Mayor Paul Dennett presented the report which set out the recommendations of the study that considered how the public sector could best influence and optimise the future rollout of Electric Vehicle Charging Infrastructure (EVCI) and how these recommendations could be implemented.

It was noted that there were currently around 600 charging points across GM with circa 1100 charging points. However, modelling suggested that by 2025 this needed to grow to 2700 fast charging points and 300 rapid charging points. The number of charging points available was currently a key barrier to the growth of electric vehicle adoption across the region. Studies had found that the numbers needed could not be met alone through public sector funding, and that there would be a need to work with private sector partners, and that this was likely to become the model favoured nationally.

**RESOLVED -/**

1. That the study recommendations summarised in the report and included in full at Appendix 1 be noted.
2. That approval be granted for the draw-down of £200,000 of CRSTS funding to support EVCI delivery.

3. That approval be granted for the draw-down of £750,000 of CRSTS funding for TfGM to support EVCI charging at Travel Hubs throughout the conurbation.
4. That the funding distribution model, as set out at Appendix 2 be endorsed, noting that requests for EVCI delivery funding will be brought to GMCA in line with the agreed CRSTS drawdown process, and only where it can be shown it helps deliver charging in underserved or otherwise uncommercial areas as part of a commercial deal with a Charge Point Operator (CPO) partner.
5. That it be noted that the Office for Zero Emission Vehicles (OZEV) have launched the Local Electric Vehicle Infrastructure Fund (LEVI) to deliver a step change in the deployment of local infrastructure across England.
6. That it be noted that Greater Manchester Combined Authority's capability funding allocation for the LEVI scheme in 22/23 is £259,200.
7. That the updates to the GM Electric Vehicle Charging Infrastructure Strategy, as outlined in Section 4 be approved.

**GMCA/73/23                      EXCLUSION OF THE PRESS AND PUBLIC**

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business on the grounds that this involved the likely disclosure of exempt information, as set out in the relevant paragraphs of Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**GMCA 74/23            HALLÉ PENSION FUND**

**Clerk's Note:** This item was considered in support of the report considered in Part A of the agenda (minute 64/23)

**RESOLVED /-**

That the contents of the report be noted.

**GMCA 75/23            GREATER MANCHESTER HOUSING INVESTMENT LOANS**

**Clerk's Note:** This item was considered in support of the report considered in Part A of the agenda (minute 69/23)

**RESOLVED /-**

That the contents of the report be noted.

**GMCA 76/23            GREATER MANCHESTER INVESTMENT FRAMEWORK,  
CONDITIONAL PROJECT APPROVAL**

**Clerk's Note:** This item was considered in support of the report considered in Part A of the agenda (minute 70/23)

**RESOLVED /-**

That the contents of the report be noted.

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank